



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 5, 2023

Gregory Daza
Haslett Public Schools
1590 Franklin St
Haslett, MI 48840

RE: License #: DC330403502

HPS/Community Education
1590 Franklin Street
Haslett, MI 48840

Dear Mr. Daza:

This letter is to advise you that the 04/03/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(6)	One child care staff member did not complete MiRegistry 2021 refresher and one child care staff member did not complete MiRegistry 2022 refresher.	Licensee designee or program director will meet with child care staff members quarterly to make sure they are on track for completing the required 16 training hours. Upon completion, a copy of the training certificates will be placed in the child care staff member files. At the quarterly meeting, professional development records will be updated to reflect completed trainings.	04/04/2023

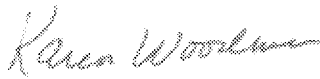
R 400.8131(12)	Two child care staff members who work directly with children did not complete 16 clock hours of professional development during 2022.	Licensee designee or program director will establish a deadline of when the yearly refresher courses must be completed. Upon completion, a copy of the training certificate will be placed in the child care staff member file. At one of the quarterly meetings the licensee designee or program director will make sure the training is completed and logged on the professional development records.	4/4/23
R 400.8143(8)	There were no signed statements from the school-age children's parents confirming the child is in good health with activity restrictions noted, the child's immunizations are up-to-date, and the immunization record or appropriate waiver is on file with the child's school. All child files were at the individual school buildings where the child attends.	Upon receiving a new enrollment packet for a child, which includes the good health form, a copy will be made to be kept onsite at Community Education. These will be kept in a binder that will be taken out to Community Education on all school breaks when students are present. Licensee designee will make sure that all enrolled student enrollment packets are located within the binder that is kept onsite.	04/04/2023
R 400.8146(2)	There was no documentation on file at the center that parents received the written information packet. Child files were at the individual school buildings where the child attends.	Upon receiving a new enrollment packet for a child, which includes the written information statement, a copy will be made to be kept on file at Community Education. These will be kept in a binder that will be taken to Community Education on all school breaks when students are present. Licensee designee will make sure that all enrolled students enrollment packets are located within the binder that is kept onsite.	04/04/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301