



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 6, 2022

Bethany Griffin
c/o Capital Area Community Services, Inc.
101 E. Willow
Lansing, MI 48906

RE: License #: DC330400698
Mason Head Start
400 S. Cedar Street
Mason, MI 48854

Dear Ms. Griffin:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Rindfleisch".

Jessica Rindfleisch, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5744

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330400698
Licensee Name:	Capital Area Community Services, Inc.
Licensee Address:	101 E. Willow Lansing, MI 48906
Licensee Telephone #:	(517) 482-1504
Administrator/Licensee Designee:	Bethany Griffin, Designee
Name of Facility:	Mason Head Start
Facility Address:	400 S. Cedar Street Mason, MI 48854
Facility Telephone #:	(517) 676-6528
Capacity:	18
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 08/18/2022, I received a modification request from Bethany Griffin, licensee designee for Capital Area Community Services, requesting that the classroom approved for use be changed from room 101 to room 104. This report is also clarifying that both gyms are approved for use. The gym was previously listed as approved use space, but the report did not clarify which gym was approved. The school has two gymnasiums and both are approved for use.

III. Methodology

08/18/2022	Modification request received
09/19/2022	Inspection completed on-site: Lead hazard risk assessment
10/03/2022	Inspection completed on-site

IV. Description of Findings and Conclusions

CACS Head Start operates a head start classroom in the Harvey Educational Center operated by Mason Public Schools. The facility uses one classroom. Room 104 is 27.3 ft. x 30.7 ft., providing a total of 838 square feet. This is more than enough space for the requested capacity of 18 children, aged three through five years. There is one handwashing sink located in the classroom.

Both gymnasiums are approved for use. The rooms are very large and can accommodate the entire center capacity of 18 children; therefore, they were not measured.

The center is licensed for 18 children aged three through five years.

There is a boys' and girls' restroom located down the hallway that is used by the children in care. The boys' restroom contains two handwashing sinks, two toilets, and one urinal. The girls' restroom contains two handwashing sinks and three toilets. There is also a boys' and girls' restroom near the smaller gym. The boys' restroom contains two handwashing sinks, one toilet, and one urinal. The girls' restroom contains two handwashing sinks and two toilets. There is also a boys' and girls' restroom located near the large gym. The boys' restroom contains two handwashing sinks, two toilets, and one urinal. The girl's restroom contains two handwashing sinks and three toilets. This equals a total of 13 handwashing sinks, 13 toilets, and 3 urinals available for the children's use, which supports the center's capacity of 18 children, aged three through five years.

The center provides meals and snacks through the Mason Public School's food service program. Transportation and swimming is not provided.

An approved environmental health inspection was conducted on 09/04/2019. An

approved fire safety inspection was conducted on 01/30/2020. A lead inspection was conducted on 09/19/2022. Deteriorating lead-based paint was found on the exterior of the building at the end of the playground. The children will not use that space until the paint has been repaired. Room 104 is near room 101, which was the room that was previously approved for use.

V. Recommendation

I approve the use of room 104 and that room 101 no longer be approved for use. Both gymnasiums are approved for use.

Jessica Rindfleisch

10/06/2022

Jessica Rindfleisch
Licensing Consultant

Date