



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 22, 2023

Karla Leitz
Memorial Lutheran Church & School
2070 E. Sherwood Rd.
Williamston, MI 48895

RE: License #: DC330319436
Memorial Lutheran Preschool
2070 E. Sherwood Rd.
Williamston, MI 48895

Dear Ms. Leitz:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/07/2023, I found 1 violation(s) listed below and explained in the attached report:

R 400.8128 Staff; volunteer; tuberculosis.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330319436
Licensee Name:	Memorial Lutheran Church & School
Licensee Address:	2070 E. Sherwood Rd. Williamston, MI 48895
Licensee Telephone #:	(517) 655-1402
Licensee/Designee:	Karla Leitz, Designee
Name of Facility:	Memorial Lutheran Preschool
Facility Address:	2070 E. Sherwood Rd. Williamston, MI 48895
Facility Telephone #:	(517) 655-1402
Original Issuance Date:	09/26/2012
Capacity:	23
Age Range:	Ages 3 years 0 months Thru 5 years 11 months
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/07/2023
 Date of Environmental Health Inspection:
 Date of Fire Safety Inspection: 02/24/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	14	14	
No. of staff employed	0	0	
No. of volunteers	1	1	
No. of children present at time of inspection	14		
No. of staff present at time of inspection	0		
No. of volunteers present at time of inspection	1		
No. of children interviewed/observed	14		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input type="checkbox"/>	

Approved Child Use Space: Preschool classroom, gym and library

Approved Program Director: Karla Leitz

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection I observed group time, hand washing, and snack time. Ms. Leitz uses the Happily Ever After curriculum to plan activities. Interactions

between child care staff members and children were positive and developmentally appropriate.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

The center uses a volunteer who has contact with the children at least 4 hours per week for more than 2 consecutive weeks but does not have verification of TB status within 1 year before employment or volunteering.

**REPEAT VIOLATION
Renewal Inspection Report dated 05/12/2021
Corrective Action plan approved 06/08/2021**

Technical assistance was given on using the 3-step process to clean tables, crisis management plans, typical daily routine, and no smoking/no vaping sign.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



Karen Woodman
Licensing Consultant

03/22/2023
Date