



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 3/13/2024
Date of Report: 3/13/2024

Licensee Name(s)	License Number
Memorial Lutheran Church & School	DC330319436
Capacity	Facility Name
23	Memorial Lutheran Preschool
Program Type	Licensee Designee(s)
Center	Karla Leitz
Central Administrator(s)	Program Director(s) Name
	Karla Leitz Qualifications: R 400.8113(7)(b)(9). Date PD Approved: 2013-05-23
Facility Address	Mailing Address
2070 E. Sherwood Rd., Williamston, MI, 48895	2070 E. Sherwood Rd., Williamston, MI, 48895
Facility Phone Number	Facility Email Address
517-655-1402	secretary.memorial@gmail.com

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Karen Woodman found 0 violations.


During the onsite inspection I observed outside time, toileting, handwashing, small group and free choice time. Interactions between Ms. Leitz and the children were positive and developmentally appropriate. There was an adequate amount of play and learning equipment.

If you have any questions regarding the report, please contact licensing consultant, Karen Woodman, at (517) 285-9301. In the event that Karen Woodman is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
109	0	3
<i>Number of Children's Records Reviewed: Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed: Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed: Number of Volunteers</i>
8 : 8	1 : 1	1 : 1
<i>Number of Children Observed: Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
4 : 8	1 : 1	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	No

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8161(2)(f)	A plan for how each child with special needs will be accommodated during each type of emergency.
R 400.8161(2)(h)	A plan for how children with chronic medical conditions will be accommodated during each type of emergency.
R 400.8161(7)	A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

Bureau Recommendation
I recommend no change in the status of the license.

Approved By: _____			
		03/13/2024	
Karen Woodman			
Licensing Consultant	Date		