



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

September 23, 2022

Karla Leitz  
 Memorial Lutheran Church & School  
 2070 E. Sherwood Rd.  
 Williamston, MI 48895

RE: License #: DC330319436  
 Memorial Lutheran Preschool  
 2070 E. Sherwood Rd.  
 Williamston, MI 48895

Dear Ms. Leitz:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 09/21/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

As a result of the inspection, I did not find any rule or law violations. During the onsite inspection I observed group time, small groups, snack, story time and outside time. The program uses Handwriting Without Tears and Happily Ever After curriculum. Interactions between child care staff members and children were positive and developmentally appropriate. Technical assistance was given on hand washing, emergency plans, child information cards and plug covers.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 285-9301