



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 22, 2023

Karla Leitz
Memorial Lutheran Church & School
2070 E. Sherwood Rd.
Williamston, MI 48895

RE: License #: DC330319436

Memorial Lutheran Preschool
2070 E. Sherwood Rd.
Williamston, MI 48895

Dear Ms. Leitz:

This letter is to advise you that the 03/07/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

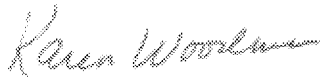
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128	The center uses a volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks but does not have verification of TB status within 1 year before employment or volunteering.	The volunteer will get a TB test immediately. Ms. Leitz will place the results of the TB test in the volunteer's file. All future volunteers will be required to have a TB test prior to working with children.	03/24/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301