



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 10, 2022

Joan Jones
St. Thomas Aquinas Parish
955 Alton Rd
East Lansing, MI 48823

RE: License #: DC330302395
St. Thomas Aquinas School
955 Alton Road
East Lansing, MI 48823

Dear Ms. Jones:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/06/2022, I found 3 violation(s) listed below and explained in the attached report:

- R 400.8125(1) Staff; volunteer; requirements**
- R 400.8131(12) Professional development requirements.**
- R 400.8385 Poisonous or toxic materials.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330302395
Licensee Name:	St. Thomas Aquinas Parish
Licensee Address:	955 Alton Rd East Lansing, MI 48823
Licensee Telephone #:	(517) 351-7215
Licensee/Designee:	Joan Jones, Designee
Name of Facility:	St. Thomas Aquinas School
Facility Address:	955 Alton Road East Lansing, MI 48823
Facility Telephone #:	(517) 332-0813
Original Issuance Date:	09/08/2009
Capacity:	84
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/06/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 08/11/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable: 08/07/2020

		No. of Records Reviewed	
No. of children enrolled in care	55	16	
No. of staff employed	9	9	
No. of volunteers	1	1	
No. of children present at time of inspection	47		
No. of staff present at time of inspection	5		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	47		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: P-104, P-105, P-106 and multipurpose room

Approved Program Director: Joan Jones

Approved Central Administrator: None

Approved Variances: Program director variance for Joan Jones on 08/12/2022.
 Variance is for rules R400.8113(7) and R400.8113(9).

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection I observed large group, small group, free choice, snack time, hand washing, story time, outside time and lunch. Interactions between child care staff members and children were positive and developmentally appropriate.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125 Staff; volunteer; requirements.

(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.

Child care children were observed in the hallway by themselves numerous times to use the bathroom or go to their cubbies. Child care staff members did not provide appropriate care and supervision of children at all times.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Five out of nine child care staff members did not complete the 2021 MiRegistry refresher training.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

All three preschool classrooms had bleach wipes and hand sanitizer within the reach of children. They did not have parent permission for children to use hand sanitizer.

Technical assistance was given on emergency procedures, child information cards, group size on the playground, recall list, and names on water bottles and lunch bags.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Karen Woodman

10/10/2022

Karen Woodman
Licensing Consultant

Date