



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 10, 2022

Joan Jones
St. Thomas Aquinas Parish
955 Alton Rd
East Lansing, MI 48823

RE: License #: DC330302395

St. Thomas Aquinas School
955 Alton Road
East Lansing, MI 48823

Dear Ms. Jones:

This letter is to advise you that the 10/06/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	Child care children were observed in the hallway by themselves numerous times to use the bathroom or go to their cubbies. Child care staff members did not provide appropriate care and supervision of children at all times.	The teachers will take the children in small groups to the cubbies or the bathroom. The children will be supervised at all times. The director will discuss appropriate supervision, make a plan and review the plan at weekly staff meetings. The director will observe and monitor this daily.	10/06/2022
R 400.8131(12)	Five out of nine child care staff members did not complete the 2021	The director will notify all staff who need to complete MiRegistry 2021 refresher training and they will provide verification that the	10/14/2022

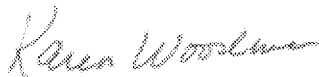
	MiRegistry refresher training.	training was taken. Each staff member will link to MiRegistry with the license number. The director will look on MiRegistry site on 10/17/22 for completion. Moving forward, the MiRegistry refreshers will be completed during the week prior to school starting.	
R 400.8385	All three preschool classrooms had bleach wipes and hand sanitizer within the reach of children. They did not have parent permission for children to use hand sanitizer.	Teachers will put bleach wipes and hand sanitizer in the cupboards out of the reach of children. The director will discuss and review the procedure at weekly staff meetings. The director will conduct periodic checks of rooms monthly to ensure items are out of reach.	10/06/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Karen Woodman, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (517) 285-9301