



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 28, 2023

Bethany Griffin
 c/o Capital Area Community Services, Inc.
 101 E. Willow
 Lansing, MI 48906

RE: License #: DC330250450
 South Cedar Head Start
 2357 Commerce Dr.
 Holt, MI 48842

Dear Ms. Griffin:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 04/24/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

| During calendar year 2022: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Jessica Rindfleisch". The signature is written in a cursive style with a large initial "J".

Jessica Rindfleisch, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 899-5744

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

| | |
|--------------------------------|---|
| License #: | DC330250450 |
| Licensee Name: | Capital Area Community Services, Inc. |
| Licensee Address: | 101 E. Willow Lansing, MI 48906 |
| Licensee Telephone #: | (517) 482-1504 |
| Licensee/Designee: | Bethany Griffin, Designee |
| Name of Facility: | South Cedar Head Start |
| Facility Address: | 2357 Commerce Dr. Holt, MI 48842 |
| Facility Telephone #: | (517) 699-0840 |
| Original Issuance Date: | 09/20/2002 |
| Capacity: | 36 |
| Age Range: | Ages 3 years 0 months through 5 years 0 months |
| Program Components: | GSRP PRESCHOOL HEAD START FOOD SERVICE |

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/24/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/02/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 01/26/2004

| | | No. of Records Reviewed |
|---|----------------------------|-------------------------------------|
| No. of children enrolled in care | 34 | 10 |
| No. of staff employed | 8 | 4 |
| No. of volunteers | 1 | 1 |
| No. of children present at time of inspection | 25 | |
| No. of staff present at time of inspection | 6 | |
| No. of volunteers present at time of inspection | 0 | |
| No. of children interviewed/observed | 25 | |
| Persons Interviewed: | Licensee/Licensee Designee | <input type="checkbox"/> |
| | Program Director | <input checked="" type="checkbox"/> |
| | Caregiving staff | <input checked="" type="checkbox"/> |

Approved Child Use Space: The center utilizes two classrooms on the north end of the building.

Approved Program Director: Alexis Cutshaw

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Jessica Rindfleisch

04/28/2023

Jessica Rindfleisch
Licensing Consultant

Date