



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 25, 2022

Kimberly Burchman
Okemos Public Schools Comm Ed
1826 Osage
Okemos, MI 48864

RE: License #: DC330065975
Okemos Kids Club Bennett Woods
2650 Bennett
Okemos, MI 48864

Dear Mrs. Burchman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/19/2022, I found 2 violation(s) listed below and explained in the attached report:

R 400.8335(1) Food services and nutrition; provided by center

R 400.8134(3)(a) Hand washing

Due to the violations, you must send us a corrective action plan by 06/08/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330065975
Licensee Name:	Okemos Public Schools Comm Ed
Licensee Address:	1826 Osage Okemos, MI 48864
Licensee Telephone #:	(517) 706-5031
Licensee/Designee:	Kimberly Burchman, Designee
Name of Facility:	Okemos Kids Club Bennett Woods
Facility Address:	2650 Bennett Okemos, MI 48864
Facility Telephone #:	(517) 706-5031
Original Issuance Date:	10/26/1993
Capacity:	100
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/19/2022
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection: 05/23/2022
Date of Lead Hazard Risk Assessment, if applicable:
Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	36	15	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	30		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	30		
Persons Interviewed:	Licensee/Licensee Designee	☒	
	Program Director	☒	
	Caregiving staff	☐	

Approved Child Use Space: Gymnasium, cafeteria and multipurpose room.

Approved Program Director: Courtney Pepino

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes except for the following violations:

R 400.8335(1)

Food services and nutrition; provided by center.

- (1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP), as administered by the Michigan department of education, based on 7 CFR part 226, 1-1-18 edition, (2018) of the United States Department of Agriculture, Food and Nutrition Service, CACFP, and is hereby adopted by reference. A copy can be obtained at no cost from CACFP at <http://www.fns.usda.gov/cacfp/meals-and-snacks>. In addition, a copy is available for inspection and distribution at no cost at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933.

There was not enough food provided by the center to be of sufficient quantity to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP). There were Nutrigrain bars on the table but not enough for every child to have one.

R 400.8134(3)(a)

Hand washing.

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
(a) Before meals, snacks, or food preparation experiences.

Child care staff members did not ensure that children washed their hands before snack.

During the onsite inspection I observed arrival, snack, outdoor time, free choice and departure. Interactions between child care staff members and children were positive. I gave technical assistance on outdoor and indoor supervision, child departure procedures, and bathroom cleanliness.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



Karen Woodman

05/25/22

Date

Licensing Consultant