



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 2, 2020

Kathleen Conroy
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC330020819
Childtime Children Ctr Sparrow
920 Jerome Street
Lansing, MI 48912

Dear Ms. Conroy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 11/23/2020, I found 4 violations. The violations are listed below and explained in the attached report:

- R 400.8143(7)(a) Children's records.**
- R 400.8143(7)(b) Children's records.**
- R 400.8380(2) Maintenance of premises.**
- R 400.8380(4) Maintenance of premises.**

Due to the violations, you must send us a corrective action plan by 12/22/2020. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Darlese McConnell, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5695

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC330020819

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (517) 364-3923

Licensee/Designee: Kathleen Conroy, Designee

Name of Facility: Childtime Children Ctr Sparrow

Facility Address: 920 Jerome Street
Lansing, MI 48912

Facility Telephone #: (517) 364-3923

Original Issuance Date: 08/01/1990

Capacity: 117

Age Range: Ages Birth Thru 8 years

Program Components: TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/23/2020
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 07/22/2020
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	165	15	
No. of staff employed	29	10	
No. of volunteers	0	0	
No. of children present at time of inspection	48		
No. of staff present at time of inspection	13		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	48		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Room 1(Pre-k), Room 2 (Infant 1), Room 3 (Preschool), Room 4 (Infant 2), Room 5 (Early preschool), Room 6 south (Toddler), Room 6 north (Twos)
 Approved Program Director: Jamie Lindeman
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143 Children's records.

- (7) Physical evaluations must be updated as follows:
(a) Yearly for infants and toddlers.**

During the onsite inspection 6 infant/toddlers did not have updated physicals dated within the last year.

R 400.8143 Children's records.

- (7) Physical evaluations must be updated as follows:
(b) Every 2 years for preschoolers.**

During the onsite inspection 4 preschoolers did not have updated physicals dated within the last 2 years.

R 400.8380 Maintenance of premises.

- (2) The premises must be maintained so as to eliminate and prevent rodent and insect harborage.**

During the on-site inspection I observed several dead gnats throughout the refrigerator where food that is served to the children is stored. There were also several mouse droppings throughout the cabinets and floor.

R 400.8380 Maintenance of premises.

- (4) Floors, interior walls, and ceilings must be kept in sound condition, good repair, and maintained in a clean condition.**

During the on-site inspection, I observed dried food splatters on several areas of the kitchen floor, cabinets, counters, and walls.

During the exit conference, I provided technical assistance regarding snack time in the early preschool classroom and consultation regarding training documentation.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

A handwritten signature in black ink that reads "Darlese McConnell". The signature is written in a cursive style with a large, circular flourish at the end of the last name.

12/02/2020

Darlese McConnell
Licensing Consultant

Date