



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 10, 2020

Kathleen Conroy
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC330020819
Childtime Children Ctr Sparrow
920 Jerome Street
Lansing, MI 48912

Dear Ms. Conroy:

This letter is to advise you that the 12/10/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(7)(a)	During the on-site inspection 6 infant/toddlers did not have updated physicals dated within the last year.	An excel tracking document with all of the children's required information. The program director will check the document at the time of enrollment and annually for infants/toddlers. Ms. Conroy will also check the document for updates at the time of her visits.	Immediately
R 400.8143(7)(b)	During the on-site inspection 4 preschoolers did not have updated	An excel tracking document with all of the children's required information. The program director will check the document	Immediately

	physicals dated within the last 2 years.	at the time of enrollment and ensure physicals are completed every two years for preschool age children. Ms. Conroy will also check the document for updates at the time of her visits.	
R 400.8380(2)	During the on-site inspection I observed several dead gnats throughout the refrigerator where food that is served to the children is stored. There were also several mouse droppings thought the cabinets and floor.	The kitchen was completely cleaned. All food was rotated correctly and thrown away due to rodent and gnat exposure. A closing cleaning checklist was developed by the program director and Ms. Conroy. Disciplinary action up to and including possible termination has been established for further action.	Immediately
R 400.8380(4)	During the on-site inspection, I observed dried food splatters on several areas of the kitchen floor, cabinets, counters and walls.	The kitchen was completely cleaned. All food was rotated correctly and thrown away due to rodent and gnat exposure. A closing cleaning checklist was developed by the program director and Ms. Conroy. Disciplinary action up to and including possible termination has been established for further action.	Immediately

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Darlese McConnell". The signature is written in black ink and is positioned above the typed name.

Darlese McConnell, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5695