



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 22, 2020

Michelle Curtis
Emanuel First Lutheran Church
1001 N. Capitol Avenue
Lansing, MI 48906

RE: License #: DC330019940
Emanuel Lutheran Daycare Center
1001 N. Capitol Avenue
Lansing, MI 48906

Dear Ms. Curtis:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Monica Sturdivant".

Monica Sturdivant, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC330019940
Licensee Name:	Emanuel First Lutheran Church
Licensee Address:	1001 N. Capitol Avenue Lansing, MI 48906
Licensee Telephone #:	(517) 485-4118
Administrator/Licensee Designee:	Michelle Curtis, Designee
Name of Facility:	Emanuel Lutheran Daycare Center
Facility Address:	1001 N. Capitol Avenue Lansing, MI 48906
Facility Telephone #:	(517) 485-4118
Capacity:	75
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

Requesting to add additional use classrooms for children aged 4.5 years and older.

III. Methodology

07/08/2020 verbal request for modification to add rooms

07/08/2020 Onsite inspection completed

08/03/2020 Modification request form received

09/22/2020 Environmental health inspection received

IV. Description of Findings and Conclusions

The terms of the original license were modified on 11/17/2008, 08/29/2016, 05/01/2017, and 09/22/2020.

The rooms that are currently approved for child care use:

The following rooms are currently approved for use and were used to determine the center's capacity:

- Room 5/6 is the preschool and school age classroom. The room is 8.6 ft. x 17.3 ft., plus 24.3 ft. x 50.3 ft., plus 5.5 ft. x 18.8 ft., providing a total of 1,474 square feet. Based on 35 square feet per child, this is enough space for a room capacity of 42 children aged 3 through 12 years.
- Room 8 is the toddler classroom. The room is 7.8 ft. x 3.3 ft., plus 29 ft. x 20 ft., providing a total of 606 square feet. Based on 50 square feet per child, this is enough space for a room capacity of 12 children aged 18 months through 3 years.
- Room 3 measures at 21.4 ft. x 9.10 ft., plus 6.8 ft. x 20.9 ft. totaling 361.43 square feet. The approved capacity for this room is 7 children based on 50 square feet per child.
- Room 14 measures 32.5 ft. x 26.5 ft. totaling 861.25 square feet. The approved capacity for this room is 24 children based on 35 square feet per child.

The following rooms are currently approved as additional use space and were not used to determine the center's capacity:

- Room 9, which is the multi-purpose room, is 38.7 ft. x 47 ft., providing a total of 1,819 square feet. When only children aged 30 months or older are present, this is enough space for a room capacity of 52 children, based on 35 square feet per child. When children under age 30 months are present, this is enough space for a room capacity of 36 children, based on 50 square feet per child. Ms. Curtis is aware that maximum group size and ratio of caregivers to children according to age range must be followed when children under age 3 years are present.
- The gymnasium is very large and can accommodate the entire center capacity. Ms. Curtis is aware that maximum group size and ratio of caregivers to children according to age range must be followed when children under age 3 years are present.

The following rooms will be added as additionally use space, but will not impact the overall capacity of the child care center:

- Room 11 measures 26.916 ft x 29.416 ft. This is a total of 792 square feet. This allows for a room capacity of 22 Children over the age of 30 months. This will be used for school agers ages 5 and older.
- Room 15 measures 26.916 ft x 29.416 ft. This is a total of 792 square feet. This allows for a room capacity of 22 Children over the age of 30 months. This room will be used for children aged 4 ½ years to 5 years old.

There are two handwashing sinks and four toilets in room 5/6 available for the children's use. There is one handwashing sink and one toilet in room 8 available for the children's use. There is a boys' and girl's restroom located near room 8 that is also available for use. The boys' restroom contains two handwashing sinks, two toilets, and one urinal, and the girls' restroom contains three handwashing sinks and four toilets. There is also a boys' and girls' restroom near room 9 and the gymnasium. The boys' restroom contains two handwashing sinks, two toilets, and two urinals. The girls' restroom contains three handwashing sinks and four toilets. There is one sink and one toilet in room 3. There is a boys' bathroom and a girl's bathroom across the hall from room 14. The boy's bathroom has three sinks, two toilets, and two urinals. The girl's bathroom has three sinks and four toilets.

This equals a total of 20 handwashing sinks, 24 toilets, and 5 urinals available to the children in care.

This center capacity will remain at 75 children.

Program Components:

Emanuel Lutheran Daycare Center operates as a child care, preschool, and school age program in Emanuel Lutheran School, which is a private school for children in grades kindergarten through eighth grade.

There is a wide variety of developmentally appropriate equipment available for the children's use. There is enough equipment to support the center's total capacity. The center offers a hot lunch provided by the school's licensed kitchen or parents can provide a sack lunch for their child. Ready-made snacks are provided. The center does not offer transportation or swimming.

On 05/28/2016, Daniel Hosbach, principal and superintendent of the school, certified that the school building meets compliance with the 1973 school fire safety codes. An approved environmental health inspection was last conducted at the center on 03/17/2017 with an A rating. The area of the church utilized by the school was an addition that was built in 1993; therefore, a lead hazard assessment is not required. The child care children may not use the area of the building constructed prior to 1978 until a lead hazard risk assessment is obtained.

V. Recommendation

I recommend adding Room 11 and Room 15 to the license as additional use space.
The center capacity will remain at 75 children.



09/22/2020

Monica Sturdivant
Licensing Consultant

Date