



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 13, 2023

Kimberly Burchman
Okemos Public Schools Comm Ed
1826 Osage
Okemos, MI 48864

RE: License #: DC330018773

Okemos Kids Club Edgewood
Edgewood Elementary
1826 Osage Dr
Okemos, MI 48864

Dear Ms. Burchman:

This letter is to advise you that the 06/08/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
722.115n(16)	Two child care staff members did not initiate fingerprinting prior to the date of expiration.	The two child care staff members completed fingerprinting on 05/11/2023 and 06/08/2023. The licensee designee agrees to: • schedule all fingerprint appointments through the CCBC system. • have all eligible renewal fingerprints completed. • connect or disconnect all individuals in the CCBC	06/12/2023

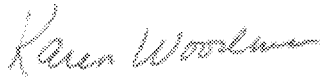
		system once they receive the eligibility notice. • immediately disconnect an individual if they are found ineligible in the CCBC system and they will not be associated with the child care license. • understand that the department may seek disciplinary action against the child care license in the form of revocation and/or summary suspension with revocation if they continue to allow an individual found ineligible to be associated with the child care license. • understand that if they fail to complete this corrective action plan, the department will begin the process of revoking their child care license.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 285-9301