



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Addendum to Original Report
Inspection Type: Modification

Date of Inspection: 12/06/2023
Date of Report: 12/21/2023

Licensee Name(s)	License Number
Okemos Public Schools Comm Ed	DC330018503
Capacity	Facility Name
107	Okemos Kids Club Central
Program Type	Licensee Designee(s)
Center	Kim Burchman
Central Administrator(s)	Program Director(s) Name
	Lorie Lyn Latsko Qualifications: R 400.8113(7)(b) (9). Date PD Approved: 11/18/2020 Christa Lee Christiansen Qualifications: R 400.8113(7)(b) (9). Date PD Approved: 12/3/2010
Facility Address	Mailing Address
4406 N Okemos Rd, Okemos, MI, 48864	1826 Osage, Okemos, MI, 48864
Facility Phone Number	Facility Email Address
517-706-5023	kim.burchman@okemosk12.net

Findings of the Inspection

Purpose of Addendum: Classroom measurements were taken at the renewal inspection because there was no maximum capacity listed per classroom. The modification was the result of the remeasurement of the classrooms.

Findings and Conclusions:

If you have questions regarding the report, please contact licensing consultant, Karen Woodman at 517-285-9301 or woodmank1@michigan.gov. In the event that Karen Woodman is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Description of Facility

The facility is located in the Okemos Public Schools Central building in Okemos, MI. There are four preschool classrooms, an enrichment classroom, before and after care classroom, cafeteria, and lower gymnasium.

Approved Child Use Space

The licensee/ licensee designee understands that the ratio of child care staff member to children and the maximum group size is determined by the youngest child in the room. Equipment in the room must be appropriate for the ages of the children in the room.

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Main hallway	104	west side of hallway	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-6 years: 24		824	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Main hallway	105	west side of hallway	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-6 years: 24		824	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Main hallway	Room 106	Furthest classroom on west end of building	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-6 years: 29		1004 square feet	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Main hallway	Room 107	Last classroom at the end of the hallway.	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-6 years: 30		1091 square feet	Yes

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Lower level	Enrichment Classroom	The enrichment classroom is used after morning preschool is completed.	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-6 years: 30		1212 square feet	No

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Upper gym	Upper Gym: Before/After care		
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
5-12 years: 61		2128 square feet	No

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Lower level cafeteria	Cafeteria	Each classroom has their own tables for lunch.	
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3-12 years: 72		2536 square feet	No

Building/Wing	Room	Notes (location, well-defined space, etc.)	Lead Hazard Found
Main level gym	Lower Gym		
Age Range: Capacity		Square Footage	Space Used to Calculate Capacity
3 to 12 years: 166		5827 square feet	No

Description of Outdoor Play Area			
<i>Location</i>	<i>Enclosed Space</i>	<i>Outdoor Hazards</i>	<i>Playground Inspection</i>
There is a playground on the south side of the building.	Partially enclosed area		

Number of Sinks and Toilets			
<i>Location</i>	<i># of Handwashing Sinks</i>	<i># of Toilets</i>	<i># of Urinals</i>
There are bathrooms in the classrooms of Room 106 and Room 107 with 1 toilet and 1 sink plus a handwashing sink in each classroom.	6	2	
There is a girls' bathroom in the main hallway with 3 toilets and 2 sinks, and boy's bathroom in the main hallway each with 3 toilets, 2 sinks, and 2 urinals.	4	8	2

Hours of Operation						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
07:15 AM To 6:00 PM	07:15 AM To 6:00 PM	07:15 AM To 6:00 PM	07:15 AM To 6:00 PM	07:15 AM To 6:00 PM		

Terms, Program Components, and Variances							
<i>Full Time or Part Time Care</i>	<i>Months of Operation</i>	<i>Care Before 6 AM</i>	<i>Care After 6 PM</i>	<i>Before School or After School Care</i>	<i>Overnight Care</i>	<i>Weekend Care</i>	<i>Head Start/GSRP</i>
Both Full and Part Time	School Year	No	No	Before/After School	No	No	No
Food Service	No						
Transportation	No						
Swimming	No						
Variances	No						

Recommendation

I recommend increasing total center capacity from 68 to 107 children ages 3 to 12 years.

Approved By:

Karen Woodman

12/21/2023

Karen Woodman

Date

Licensing Consultant