



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

5/30/2024

Kaitlin Allen
Spartan Child Development Center
33 Crescent Road, East Lansing, MI, 48823-5705

License Number: DC330018010

Dear Ms. Allen,

This letter is to advise you that the 5/30/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Complaint, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|-----------------|--|---|----------------------|
| R 400.8125(1) | CCSM 1, CCSM 2, and Program Director did not provide appropriate care and supervision when Child A left the classroom and was outside on the playground unattended for 2 minutes 38 seconds. | Spartan Child Development Center will provide training on Zoning in the classroom during our June 26, 2024 staff meeting. Spartan Child Development Center staff will count children every time the outside door opens, even when they are not exiting the classroom. The program director and administrative staff will monitor classrooms through observations and our camera system to ensure that staff are | 06/26/2024 |

| | | | |
|---------------|---|---|------------|
| | | maintaining appropriate supervision. | |
| R 400.8370(3) | Lead Caregiver propped the playground door open as she was putting sunscreen on the children. | Admin have advised all staff that propping the door for sunscreen or ventilation is not allowed. Sunscreen will be applied inside the classroom. Administration will monitor classrooms specifically during sun screening times of day to ensure that doors are not being propped open. | 06/06/2024 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Karen Woodman at (517) 285-9301 or woodmank1@michigan.gov. In the event that Karen Woodman is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

Karen Woodman, Licensing Consultant