



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 8, 2022

Kimberly Vaughn  
YMCA of Lansing  
2306 Haslett Rd.  
East Lansing, MI 48823

RE: License #: DC330017559  
YMCA Parkwood Kids Time Preschool  
2306 Haslett Road  
East Lansing, MI 48823

Dear Ms. Vaughn:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Karen Woodman".

Karen Woodman, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 285-9301

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

|                                         |                                             |
|-----------------------------------------|---------------------------------------------|
| <b>License #:</b>                       | DC330017559                                 |
| <b>Licensee Name:</b>                   | YMCA of Lansing                             |
| <b>Licensee Address:</b>                | 2306 Haslett Rd.<br>East Lansing, MI 48823  |
| <b>Licensee Telephone #:</b>            | (517) 484-6464                              |
| <b>Administrator/Licensee Designee:</b> | Kimberly Vaughn, Designee                   |
| <b>Name of Facility:</b>                | YMCA Parkwood Kids Time Preschool           |
| <b>Facility Address:</b>                | 2306 Haslett Road<br>East Lansing, MI 48823 |
| <b>Facility Telephone #:</b>            | (517) 827-9680                              |
| <b>Capacity:</b>                        | 91                                          |
| <b>Program Type:</b>                    | CHILD CARE CENTER                           |

## II. Purpose of Addendum

A modification request was received on 8/31/2022 from Kimberly Vaughn, licensee designee, requesting to remove Room 3, add two new rooms (Room 4 and Room 5), and increase capacity from 67 to 91.

## III. Methodology

08/31/2022 Modification Request Received  
08/31/2022 Inspection Completed On-Site

## IV. Description of Findings and Conclusions

The terms of the original license were modified on August 31, 2009, February 26, 2010, March 15, 2018, September 7, 2018, November 30, 2018, June 15, 2022, and August 31, 2022.

YMCA Parkwood Kids Time Preschool is operated by the YMCA of Lansing in the Parkwood YMCA Branch. The program serves children from 2.5 through 12 years of age. The program offers preschool, school aged care, and break care. The following rooms are approved for use:

- Room 1 is located on the main level of the facility across from the locker rooms. This room is 53 ft. x 14 ft., minus a section that is 4.3 ft. x 2.1 ft. This equals a total of 733 square feet. This accommodates a total requested capacity of 16 children.
- Room 2 is located downstairs across from the weight room. This room is 13.7 ft. x 37.3 ft., providing a total of 511 square feet. This accommodates a capacity of 15 children.
- Room 3, previously Room 4, is the first room on the left located on the lower level past the stairway. The room is 20 ft. x 40 ft., minus an area that is 4.1 ft. x 10.1 ft. This equals a total of 759 square feet. This accommodates the requested room capacity of 20 children.
- Room 4 is the third room on the right located on the lower level. The room is 20 ft. x 40 ft., providing a total of 800 square feet. This accommodates the requested capacity of 20 children.
- Room 5 is the fourth room on the right located on the lower level. The room is 20 ft. x 40 ft., minus an area that is 4.1 ft. x 10.1 ft. This equals a total of 759 square feet. This accommodates that requested room capacity of 20 children.

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This equals a total center capacity of 91 children at one time. All of the classrooms are approved for children aged 2 years 6 months through 12 years.

There is a boys' and girls' restroom on the main level of the building that can be used by the children in care. The boys' restroom contains two handwashing sinks,

one toilet, and two urinals. The girls' restroom contains two handwashing sinks and three toilets. There are also two-family changing rooms that can be used as additional restrooms if needed that are located across from the first classroom. Each family changing room contains one handwashing sink and one toilet. This equals a total of six handwashing sinks, six toilets, and two urinals available to the children in care, which will support the center's capacity.

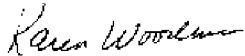
There is an abundant amount of equipment available for the children's use.

The parents provide all food for their children. The center does not currently provide transportation or swimming.

An approved environmental health inspection was completed on 08/31/2022 in order to add Room 4 and Room 5. Approved fire safety inspections were completed on 08/31/2022 to add Room 4 and 6/13/2022 to add Room 5. A lead risk hazard inspection was conducted at the center on 01/06/2017. All of the available use rooms for the program were tested. No lead hazards were found.

#### **V. Recommendation**

I recommend removing Room 3, adding two new rooms (Room 4 and Room 5), and increase capacity from 67 to 91.



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Karen Woodman  
Licensing Consultant

09/08/2022  
Date