



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 2/23/2024,  
**Date of Report:** 2/27/2024

| Licensee Name(s)                       | License Number  |
|--|---|
| Holt Lutheran Schools                  | DC330016459   |
| Capacity                               | Facility Name   |
| 97                                     | SonShine Early Childhood Center   |
| Program Type                           | Licensee Designee(s)  |
| Center                                 | Jill Ann Funk   |
| Central Administrator(s)               | Program Director(s) Name  |
|  | Jill Ann Funk<br><b>Qualifications:</b> R 400.8113(7)(f)<br>(9).<br><b>Date PD Approved:</b> 4/4/2014 |
| Facility Address                       | Mailing Address   |
| 2418 N Aurelius Rd,<br>Holt, MI, 48842 | 2418 N Aurelius Rd,<br>Holt, MI, 48842  |
| Facility Phone Number                  | Facility Email Address  |
| 5176943182                             | sonshine.ecc@gmail.com  |

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Stacy Wables, at (517) 899-5790. In the event that Stacy Wables is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

| <b>Inspection Details</b>   |   |  |
|---|---|--|
| <i>Number of Rules/Statutes Reviewed</i>  | <i>Number of Rules/Statute Violations</i>   | <i>Number of Rules/Statutes where Technical Assistance was Provided</i>                |
| 676   | 0   | 0  |
| <i>Number of Children's Records Reviewed : Number of Children Enrolled</i>        | <i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>                              | <i>Number of Volunteer Records Reviewed : Number of Volunteers</i>                     |
| 8 : 45  | 5 : 23  | 0 : 0  |
| <i>Number of Children Observed : Number of Children Present During Inspection</i> | <i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i> | <i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i> |
| 21 : 21   | 8 : 8   | 0 : 0  |
| <i>Licensee Interviewed</i>   | <i>Program Director Interviewed</i>   | <i>Child Care Staff Members Interviewed</i>  |
| Yes   | Yes   | Yes  |

| <b>Documentation of Required Inspections</b>           |                           |                          |
|--|---------------------------|--------------------------|
| <i>Type of Inspection</i>                              | <i>Date of Inspection</i> | <i>Findings</i>          |
| Certification of School Building Fire Safety Provision | 2/27/2024                 | Signed by superintendent |

| <i>Rule Number</i> | <i>Rule</i> | <i>Analysis</i> | <i>Conclusion</i> |
|--------------------|-------------|-----------------|-------------------|
|--------------------|-------------|-----------------|-------------------|

| <b>Technical Assistance</b> |             |
|-----------------------------|-------------|
| <i>Rule Number</i>          | <i>Rule</i> |

| <b>Hours of Operation</b> |                |                  |                 |                |                 |               |
|---------------------------|----------------|------------------|-----------------|----------------|-----------------|---------------|
| <i>Monday</i>             | <i>Tuesday</i> | <i>Wednesday</i> | <i>Thursday</i> | <i>Friday</i>  | <i>Saturday</i> | <i>Sunday</i> |
| 07:00 AM<br>To            | 07:00 AM<br>To | 07:00 AM<br>To   | 07:00 AM<br>To  | 07:00 AM<br>To |                 |               |

|         |         |         |         |         |  |  |
|---------|---------|---------|---------|---------|--|--|
| 6:00 PM | 6:00 PM | 6:00 PM | 6:00 PM | 6:00 PM |  |  |
|---------|---------|---------|---------|---------|--|--|

**Bureau Recommendation**

I recommend the renewal of this child care center license.

**Approved By:**

*Stacy Wables*                      **2/27/2024**

|                             |             |  |  |
|-----------------------------|-------------|--|--|
| Stacy Wables                | <b>Date</b> |  |  |
| <b>Licensing Consultant</b> |             |  |  |

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