



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 1, 2023

Chelsea Speers
Holt Lutheran Schools
2418 N Aurelius Rd
Holt, MI 48842

RE: License #: DC330016459
2023D0197016
RE: SI LOG #: **SonShine Early Childhood Center**
2418 N Aurelius Rd
Holt, MI 48842

Dear Ms. Speers:

This letter is to advise you that the 08/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1)	On 4/14/23, CCSM 1 picked up Child A by her arm after she fell while outside. Although CCSM 1 did not intend to injure Child A, CCSM 1 failed to provide appropriate care when she picked up Child A by one arm, causing her arm to become dislocated.	The staff will be trained on Nursemaids Elbow and on how-to pick-up children in a safe manner.	9/7/23
R400.8125(1)	Child Care Staff Member 2 put her foot gently on the back of at least one child during nap time as an	All staff have been trained on nap time procedures. It has also been put into the center's orientation. Feet will not be placed on the	This has been corrected.

	attempt to help the child fall asleep and to stay on their cots. It does not appear that this was done out of anger. There have not been any injuries.	children during rest time, nor will they be required to stay on their cots if they refuse.	
R400.8182 (3)	Four Child Care Staff Members reported that napping children may be left alone in the nap room while sleeping. The CCSMs leave the nap room door open so they can listen for the children.	All staff in the Toddler Room have been trained that the need to maintain ratio during nap time in the nap room or the children need to nap in the main part of the classroom so that cleaning tasks can be completed.	This has been corrected.
R400.8125(1)	Four CCSMs reported that napping children may be left alone in the nap room while sleeping. The CCSMs leave the nap room door open so they can listen for the children.	All staff in the Toddler Room has been trained that they need to maintain ratio during nap time in the nap room or the children need to nap in the main part of the classroom so that cleaning tasks can be completed.	This has been corrected.
R400.8188 (14)	On 4/27/23, I observed the children in the toddler room napping in the nap room. I observed the nap room to be too dark to easily assess the children.	Puck lights have been added to all classrooms to ensure lighting during nap time.	This has been corrected.

Sincerely,



Jenny L. Camburn Brundage, Licensing Consultant
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