



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 20, 2022

Serrenna Sengstock  
S&S Family Childcare Center, LLC  
205 Nugent Road  
Bad Axe, MI 48413

RE: License #: DC320409514  
2023D0520006  
RE: SI LOG #: **S&S Family Childcare Center, LLC**  
**309 Outer Dr**  
**Bad Axe, MI 48413**

Dear Ms Sengstock:

This letter is to advise you that the 12/20/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 Staff; volunteer; requirements	On December 1, 2022, the facility did not provide appropriate care and supervision to Child A, when they did not inform Child A's Father or Child A's Mother that he was not present at afterschool programming as scheduled. Child A did not arrive at the after-school meeting place for middle school children. Kelli Ottinger brought the school age children back to the child care facility and did not inform office staff that Child A was not present. Child A rode the bus home from school and was alone for approximately two hours.	<ol style="list-style-type: none"> <li>Put a new latchkey pick-up policy in place. Policy was provided.</li> </ol> <ul style="list-style-type: none"> <li>Had all latch-key &amp; office staff sign a sheet stating they understand the new policy (sign off sheet provided).</li> <li>Will continue to train all new latchkey &amp; office staff in the policy by adding to new staff training orientation.</li> </ul>	<p>12/2/2022</p> <p>12/6/2022</p> <p>Ongoing</p>

		<p>2. Also held a meeting with the elementary and middle school principals.</p> <p>12/6/2022</p>	
		<ul style="list-style-type: none"> <li>We talked about all 3 places being on the same page on how parents need to communicate changes with students' schedule. Letter from Russ Clark (Elementary Principal) provided.</li> </ul> <p>12/12/2022</p>	
		<p>Both principals sent emails to all staff stating that all parents are to make changes to office staff in their students building.</p> <p>12/7/2022</p>	

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Erin Kidd, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa St.  
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 Lansing MI, 48909-8164  
 (810) 931-1786