



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 1, 2023

Joseph Candela
Ubly Community Schools
2020 Union Street
Ubly, MI 48475

RE: License #: DC320394378
Ubly Community Schools Pre-School
4454 North Washington St
Ubly, MI 48475

Dear Mr. Candela:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 01/18/2023, I found eight violation(s) listed below and explained in the attached report:

- | | |
|-------------------|---|
| R 400.8131 | Professional development requirements. |
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| R 400.8152 | Medication; administrative procedures. |
| R 400.8330 | Food services and nutrition generally. |

R 400.8335

Food services and nutrition; provided by center.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Erin Kidd, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing MI, 48909-8164
(810) 931-1786

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC320394378

Licensee Name: Ubly Community Schools

Licensee Address: 2020 Union Street
Ubly, MI 48475

Licensee Telephone #: (989) 658-8202

Licensee/Designee: Joseph Candela, Designee

Name of Facility: Ubly Community Schools Pre-School

Facility Address: 4454 North Washington St
Ubly, MI 48475

Facility Telephone #: (989) 658-8202

Original Issuance Date: 08/27/2018

Capacity: 68

Age Range: Ages 3 years 0 months Thru 12 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
SCHOOL AGE
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/23/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 11/22/2022
 Date of Lead Hazard Risk Assessment, if applicable: 08/20/2018
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	80	21	
No. of staff employed	8	8	
No. of volunteers	0	0	
No. of children present at time of inspection	36		
No. of staff present at time of inspection	8		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	36		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Classroom 1, Classroom 2, Classroom 3, Classroom 4
 Approved Program Director: Jessica Heilig (GSRP), Kimberly Peplinski (After School)
 Approved Central Administrator: Joseph Candela
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(1) The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children.

At the time of the onsite inspection, orientation was not provided to all new child care staff members.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

At the time of the onsite inspection, child care staff member, Denise Waun was lacking annual health and safety refresher trainings for 2021 and 2022.

Ms. Waun completed the 2021 Health and Safety Refresher on 01/26/2023.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

At the time of the onsite inspection, child care staff members Jalessa Mattox and Claudia Kosinski were lacking verification of training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Ms. Mattox completed the required training 01/27/2023 and 01/31/2023.

Ms. Kosinski completed the required training on 01/30/2023.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete

prevention and control of infectious disease training, including immunizations.

At the time of the onsite inspection, child care staff members Jalessa Mattox and Claudia Kosinski were lacking verification of training in prevention and control of infectious disease training, including immunizations.

Ms. Mattox completed the required training 01/27/2023 and 01/31/2023. Ms. Kosinski completed the required training on 01/30/2023.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

At the time of the onsite inspection, child care staff member, Jalessa Mattox was lacking verification of training in:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Ms. Mattox completed the require training 01/27/2023 and 01/31/2023.

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

At the time of the onsite inspection, I observed two prescription medications stored without the original container and pharmacy label.

R 400.8330 Food services and nutrition generally.

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

At the time of the onsite inspection, the facility did not have a breakfast or snack menu.

R 400.8335 Food services and nutrition; provided by center.

(1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP), as administered by the Michigan department of education, based on 7 CFR part 226, 1-1-18 edition, (2018) of the United States Department of Agriculture, Food and Nutrition Service, CACFP, and is hereby adopted by reference. A copy can be obtained at no cost from CACFP at <http://www.fns.usda.gov/cacfp/meals-and-snacks>. In addition, a

copy is available for inspection and distribution at no cost at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933.

At the time of the onsite inspection, chocolate milk was provided a food component for afterschool snack in the after-school program.

- On January 18, 2023, I provided technical assistance to Jessica Heilig, program director, regarding maintenance of the child care background check system. Posting emergency plans in the gym space, including admission dates on all emergency cards, removal of items hanging from the ceiling, update the written document for parent notification and ensure annual evaluations for all child care staff members.

A corrective action plan was requested and approved on 02/01/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Erin M. Kidd

February 1, 2023

Erin Kidd
Licensing Consultant

Date