



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 22, 2022

Cynthia Brown  
Zion Lutheran Church  
299 Garden St.  
Harbor Beach, MI 48441

RE: License #: DC320019285  
**Zion Child Care Center-Preschool**  
**299 Garden**  
**Harbor Beach, MI 48441**

Dear Ms. Brown:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 11/21/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

At the time of the onsite inspection, Cindy Brown, licensee designee/program director was lacking verification of completion of the 2021 Health and Safety refresher training. Andrea Landenberg, program director and Jean Burkhard, child care staff member, were lacking verification of completion of the 2020 Health and Safety refresher training.

**R 400.8350**

**Toilets; hand washing sinks.**

(5) Hand washing sinks must have warm running water not to exceed 120 degrees Fahrenheit.

At the time of the onsite inspection, the hot water at the sink in the preschool classroom measured 129 degrees.

- On November 22, 2022, I provided technical assistance to Chelsea Heldt, program director/licensee degree regarding labeling the breakfast menu as a snack for the children in the preschool program. The offering for children in this classroom is a morning snack.

Due to the violations, you must send us a corrective action plan by 12/13/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Erin M. Kidd". The signature is written in a cursive, slightly slanted style.

Erin Kidd, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa St.  
P.O. Box 30664  
Lansing MI, 48909-8164  
(810) 931-1786