



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 14, 2022

Christina Norland
Dollar Bay-Tamarack City Area Schools
PO Box 371
48475 Maple Drive
Dollar Bay, MI 49922

RE: License #: DC310407789
Dollar Bay Preschool
48475 Maple Drive
Dollar Bay, MI 49922

Dear Ms. Norland:

This letter is to advise you that the 03/10/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(4): Applicant; licensee; licensee designee; requirements.	The licensing notebook was incomplete. It did not contain the original licensing study report and the summary sheet needs to be completed.	The reports were placed in the licensing notebook and the summary sheet was completed. The program director will keep it updated.	3/9/22
R 400.8110(6): Applicant; licensee; licensee designee; requirements.	The program director, classroom aide and the paraprofessionals who cover breaks are not completing a daily in and out log.	An attendance log was created for staff to sign in and out. Staff will sign in and out daily. The program director will monitor this.	2/21/22
R 400.8143(1): Children's records.	Of the ten child information records reviewed, seven of	Missing information was added to the child information cards.	3/8/22

	them were missing some information.	The program director will continue to monitor and update them.	
R 400.8315(1): Food and equipment storage.	There was no thermometer in the refrigerator located in the classroom.	Thermometer was purchased and placed in the refrigerator. Temperature is below 41 degrees. The thermometer will be monitored by the program director.	3/4/22
R 400.8550(5): Electrical service.	There were uncovered electrical outlets in the cafeteria.	The uncovered outlets were covered. Staff will continue to make sure outlets remain covered.	3/4/22

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Michelle A. Marenger, Licensing Consultant
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 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (906) 290-2618