



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 13, 2023

Marco Guidotti
Chassell Township Schools
P. O. Box 140
Chassell, MI 49916

RE: License #: DC310392232
Chassell Child Care Center
41585 US Highway 41
Chassell, MI 49916

Dear Mr. Guidotti:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/7/2023, I found *eight* violations. The violations are listed below and explained in the attached report:

- R 400.8143(1): Children's records.
- R 400.8143(2): Children's records.
- R 400.8143(3)(a): Children's records.
- R 400.8143(6): Children's records.
- R 400.8161(5): Emergency procedures.
- R 400.8161(6): Emergency procedures.
- R 400.8385: Poisonous or toxic materials.
- R 400.8525(6): Exits.

Due to the violations, you must send us a corrective action plan by 3/6/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michelle A. Marenger, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (906) 290-2618

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC310392232
Licensee Name:	Chassell Township Schools
Licensee Address:	P.O. Box 140 41585 U. S. Highway Chassell, MI 49916
Licensee Telephone #:	(906) 483-2132
Licensee/Designee:	Marco Guidotti, Designee
Name of Facility:	Chassell Child Care Center
Facility Address:	41585 US Highway 41 Chassell, MI 49916
Facility Telephone #:	(906) 483-2132
Original Issuance Date:	08/30/2018
Capacity:	20
Age Range:	Ages 1 year 0 months Thru 2 years 6 months Ages 2 years 6 months Thru 5 years 0 months
Program Components:	PRESCHOOL INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection: 2/07/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 9/6/22
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	18	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	16	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	16	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 98 and 99, school gym, school library, school cafeteria
 Approved Program Director: Nila Coponen
 Approved Central Administrator: none
 Approved Variances: lead caregiver variance (toddler room)
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Of the ten child information cards reviewed, nine of them were missing some of the following information:

- Date of admission (9)
- Telephone number of mother's place of employment (4)
- Telephone number of father's place of employment (4)
- Telephone number of child's physician (2)

Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Of the ten child information cards reviewed, two of them were overdue for annual updating.

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

- (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

Of the ten child files reviewed, one of the children enrolled did not have immunization records on file.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The

physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Of the ten child files reviewed, two of the children enrolled did not have completed physical forms on file.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The last fire drill was logged on 11/1/22.

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

There was only one tornado drill logged in the 2021/2022 school year.

Two are needed for the 2022/2023 school year to be in compliance this year.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

In the preschool room, there was a safety latch not working on the cupboard under the sink on the right side. Pinesol was being stored there.

R 400.8525 Exits.

(6) Means of egress shall be maintained in an unobstructed, easily traveled condition at all times that the center is in operation. Means of egress shall not be exposed to inherent hazards of the building, including the heating plant, flammable storage, commercial kitchen, or other similar conditions.

The classroom door in the preschool room that leads to outside was obstructed by snow and could only be opened partially.

CONSULTATION:

- Most of the reports were in the licensing notebook but the licensing notebook summary sheet was incomplete.
- The written emergency plans were not visible, they were blocked by items being stored on a shelf below them. It was recommended that nothing be kept on this shelf. The fire evacuation diagram has been posted in the past but could not be located during this visit.
- A new location for the diapering area in the toddler room was recommended so that the staff member changing a diaper can more easily see the rest of the children in the room.

IV. RECOMMENDATION

Renewal of this child care center license is recommended upon receipt of an acceptable corrective action plan.

Michelle A. Marenger

2/13/23

Michelle A. Marenger
Licensing Consultant

Date