



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 17, 2022

Gretchen Preston  
Gretchen's House Inc.  
4531 Concourse Dr.  
Ann Arbor, MI 48108

RE: License #: DC310288533  
**Little Huskies Child Care Center**  
**500 MacInnes Dr.**  
**Houghton, MI 49931**

Dear Ms. Preston:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/15/2022, I found *three* violations. The violations are listed below and explained in the attached report:

R 400.8110(6): Applicant; licensee; licensee designee; requirements.  
R 400.8143(1): Children's records.  
R 400.8143(2): Children's records.

Due to the violations, you must send us a corrective action plan by 4/6/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michelle A. Marenger, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (906) 290-2618

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseLicense #:</b>	DC310288533
<b>Licensee Name:</b>	Gretchen's House Inc.
<b>Licensee Address:</b>	4531 Concourse Dr. Ann Arbor, MI 48108
<b>Licensee Telephone #:</b>	(734) 260-9027
<b>Licensee/Designee:</b>	Gretchen Preston, Designee
<b>Name of Facility:</b>	Little Huskies Child Care Center
<b>Facility Address:</b>	500 MacInnes Dr. Houghton, MI 49931
<b>Facility Telephone #:</b>	(906) 487-3528
<b>Original Issuance Date:</b>	08/13/2007
<b>Capacity:</b>	60
<b>Age Range:</b>	Ages Birth Thru 6 years
<b>Program Components:</b>	GSRP PRESCHOOL INFANT/TODDLER FOOD SERVICE

**II. METHODS OF INSPECTION:**

Date of On-Site Inspection: 3/15/2022  
 Date of Environmental Health Inspection: 1/31/2022  
 Date of Fire Safety Inspection: 1/22/20  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 1/14/08

		No. of Records Reviewed
No. of children enrolled in care	48	10
No. of staff employed	14	14
No. of volunteers	0	0
No. of children present at time of inspection	40	
No. of staff present at time of inspection	10	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	40	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Infant Room 1, Toddler Room 2, Preschool Room 3, Preschool Room 4, Activity Room 5 and Commons Area Room 6.  
 Approved Program Director: Rita Krans  
 Approved Central Administrator: none  
 Approved Variances: none  
 Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS:**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

- R 400.8110                      Applicant; licensee; licensee designee; requirements.**
- (6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times**

**for each child care staff member, child care aide, and volunteer.**

On the day of the inspection, a daily in and out log for staff was not being kept. It was recommended that this included signing in and out for staff breaks and the person who is filling in for breaks as well. One way suggested was having one for each room on the bottom of the child in and out log that is already in place.

**R 400.8143 Children's records.**

**(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.**

Of the ten child information records reviewed, three of them were missing some of the following information:

- Telephone number of father's place of employment (3)

**R 400.8143 Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Four of the child information cards had not been updated yearly.

**CONSULTATION:**

- There were some food temps not logged for the last few days. The person subbing in the kitchen should be trained on doing this as well.
- One of the children enrolled (L. A.) was overdue for the DTaP booster.

**IV. RECOMMENDATION:**

Renewal of this child care center license is recommended upon receipt of an acceptable corrective action plan.

*Michelle A. Marenger*

3/17/22

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Michelle A. Marenger  
Licensing Consultant

Date