



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 13, 2023

Allison Wirick
 Hillsdale Community Schools
 30 S. Norwood
 Hillsdale, MI 49242

RE: License #: DC300364277
Bailey Elementary School
59 S. Manning Street
Hillsdale, MI 49242

Dear Ms. Wirick:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/12/2023, I found two violations listed below and explained in the attached report:

R 400.8112(2)(b) Comprehensive background check; fingerprinting

R 400.8122(9) Lead caregiver; qualifications; responsibilities.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Charnell Lennox". The signature is written in a cursive, slightly slanted style.

Charnell Lennox, Licensing Consultant
611 W. Ottawa
P.O Box 30837
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC300364277
Licensee Name:	Hillsdale Community Schools
Licensee Address:	30 S. Norwood Hillsdale, MI 49242
Licensee Telephone #:	(517) 437-4401
Licensee/Designee:	Allison Wirick, Designee
Name of Facility:	Bailey Elementary School
Facility Address:	59 S. Manning Street Hillsdale, MI 49242
Facility Telephone #:	(517) 437-7369
Original Issuance Date:	10/14/2014
Capacity:	84
Age Range:	Ages 3 years 0 months Thru 5 years 11 months
Program Components:	GSRP PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/12/2023
 Date of Environmental Health Inspection: 09/25/2022
 Date of Fire Safety Inspection: 02/02/2023
 Date of Lead Hazard Risk Assessment, if applicable: 8/17/2010
 Date of Documentation of Playground Compliance, if applicable: 9/20/2016

		No. of Records Reviewed
No. of children enrolled in care	57	25
No. of staff employed	10	10
No. of volunteers	0	0
No. of children present at time of inspection	52	
No. of staff present at time of inspection	10	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	52	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: There are 4 classrooms inside Bailey Elementary School that are utalized and approved for child use space as well as the gymnasium.
 Approved Program Director: Allison Wirick
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 **Comprehensive background check; fingerprinting.**

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

The signed consent and disclosure form was not on file for each child care staff member.

R 400.8122 **Lead caregiver; qualifications; responsibilities.**

(9) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center or at MiRegistry.

Verification for lead caregivers and program director was not on file at the center.

A corrective action plan was requested and approved on 04/12/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Charnell Lennox 4/13/2023

Charnell Lennox
Licensing Consultant

Date