



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

March 19, 2021

Shelley Ellis
Hillsdale Community Schools
30 S. Norwood
Hillsdale, MI 49242

RE: License #: DC300364277
Bailey Elementary School
59 S. Manning Street
Hillsdale, MI 49242

Dear Ms. Ellis:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/18/2021, I found one violation listed below and explained in the attached report:

R400.8131(6) Professional development requirements.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Charnell Lennox

Charnell Lennox, Licensing Consultant
Bureau of Community and Health Systems
427 East Alcott
Kalamazoo, MI 49001

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DC300364277
Licensee Name:	Hillsdale Community Schools
Licensee Address:	30 S. Norwood Hillsdale, MI 49242
Licensee Telephone #:	(517) 437-4401
Licensee/Designee:	Shelley Ellis, Designee
Name of Facility:	Bailey Elementary School
Facility Address:	59 S. Manning Street Hillsdale, MI 49242
Facility Telephone #:	(517) 437-7369
Original Issuance Date:	10/14/2014
Capacity:	84
Age Range:	Ages 3 years 0 months Thru 5 years 11 months
Program Components:	GSRP PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/18/2021
 Date of Environmental Health Inspection: 03/01/2021
 Date of Fire Safety Inspection: 03/18/2021
 Date of Lead Hazard Risk Assessment, if applicable: n/a
 Date of Documentation of Playground Compliance, if applicable: n/a

		No. of Records Reviewed	
No. of children enrolled in care	49	25	
No. of staff employed	8	8	
No. of volunteers	0	0	
No. of children present at time of inspection	44		
No. of staff present at time of inspection	8		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	44		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Three classrooms located inside of Bailey Elementary School and the gym and cafeteria are utalized as child use space.
 Approved Program Director: Shelly Ellios
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.**
- (b) Health, safety, and nutrition.**
- (c) Family and community collaboration.**
- (d) Program management.**
- (e) Teaching and learning.**
- (f) Observation, documentation, and assessment.**
- (g) Interactions and guidance.**
- (h) Child care center administrative rules.**

All child care staff members must complete 16 hours of professional training per calendar year. There were staff missing hours for 2020 and 2019.

A corrective action plan was requested and approved on 03/18/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Charnell Lennox 03/19/2021

Charnell Lennox
Licensing Consultant

Date