



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

November 30, 2022

Toby Berry
 Community Action Agency
 1214 Greenwood Ave
 Jackson, MI 49203

RE: License #: DC300022789
Reading Elementary Head Start
221 Strong Avenue
Reading, MI 49274

Dear Ms. Berry:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 11/29/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

As a result of the inspection, I did not find any rule or law violations. I was able to observe rest time for the children while the child care staff members cleaned up and prepped for activities when the children were finished with rest time.


| During calendar year 2021: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Charnell Lennox". The signature is written in a cursive, slightly slanted style.

Charnell Lennox, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503