



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 2/8/2024
Date of Report: 3/6/2024

Licensee Name(s)	License Number
Alma Public Schools	DC290021443
Capacity	Facility Name
123	Luce Road ECLC
Program Type	Licensee Designee(s)
Center	Tia Hahn
Central Administrator(s)	Program Director(s) Name
Tia Hahn	Tia Hahn Qualifications: R 400.8113(7)(a) (9). Date PD Approved: 2023-07-31
Facility Address	Mailing Address
535 North Luce Road, Alma, MI, 48801	1500 N. Pine, Alma, MI, 48801
Facility Phone Number	Facility Email Address
9894631012	thahn@almaschools.net

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Dana M. Hart found 11 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the

bureau a [corrective action plan](#) by 3/27/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Due to the health and safety professional development training violation(s), all of the facility’s child care staff members must complete the required training by 3/22/2024. This must be included in the facility’s corrective action plan.

If you have any questions regarding the report, please contact licensing consultant, Dana M. Hart, at (517) 388-4625. In the event that Dana M. Hart is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
110	2	1
<i>Number of Children’s Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 :	5 : 20	1 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
63 : 63	12 : 13	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
--------------------	-------------	-----------------	-------------------

R 400.8125(5)	<p>Staff; volunteer; requirements. A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:</p>	<p>A center volunteer did not have a signed and dated abuse and neglect statement on file.</p>	<p>Repeat Violation Established</p> <p>Reference: : 2/8/2021 :Violation Established;</p>
R 400.8143(1)	<p>Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.</p>	<p>Ten child information cards were reviewed, nine of the cards had missing or incomplete information in the following areas: parent employer name; parent employer #, date of admission, physician or health clinic name; and permission to treat.</p>	<p>Repeat Violation Established</p> <p>Reference: : 1/29/2023 :Violation Established; : 4/18/2019 :Violation Established; : 2/8/2021 :Violation Established;</p>
R 400.8131(3)	<p>Professional development requirements. Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.</p>	<p>A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.</p>	<p>Repeat Violation Established</p> <p>Reference: : 2/8/2021 :Violation Established;</p>
R 400.8131(4)	<p>Professional development requirements. Before unsupervised contact with children, all child care staff members who work directly with children</p>	<p>A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings</p>	<p>Repeat Violation Established</p> <p>Reference: : 2/8/2021 :Violation Established;</p>

	shall complete prevention and control of infectious disease training, including immunizations.		
R 400.8131(5)(a)	Professional development requirements. Administration of medication.	A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.	Repeat Violation Established Reference: : 2/8/2021 :Violation Established;
R 400.8131(5)(b)	Professional development requirements. Prevention of and response to emergencies due to food and allergic reactions.	A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.	Repeat Violation Established Reference: : 2/8/2021 :Violation Established;
R 400.8131(5)(c)	Professional development requirements. Building and physical premises safety.	A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.	Repeat Violation Established Reference: : 2/8/2021 :Violation Established;
R 400.8131(5)(d)	Professional development requirements. Emergency preparedness and response planning.	A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.	Repeat Violation Established Reference: : 2/8/2021 :Violation Established;
R 400.8131(5)(e)	Professional development requirements. Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.	A child care staff member who was hired on 11/13/2023, had not completed the required Health and Safety Trainings.	Repeat Violation Established Reference: : 2/8/2021 :Violation Established;
R 400.8340(3)	Food services and nutrition; provided by parents. Breast milk, formula, milk, other beverages, and food furnished in a same-day supply s must be covered and labeled with the child's first and last name and the date.	Lunch boxes in Room 7, Room 8 and Room 9 were not labeled with first and last name and the date.	Repeat Violation Established Reference: : 4/18/2019 :Violation Established;

R 400.8125(1)	<p>Staff; volunteer; requirements. All staff and volunteers shall provide appropriate care and supervision of children at all times.</p>	<p>In Room 9, as the lead caregiver was walking six children through the hallway to the bathroom, she had her back to the children and was unable to see the children in the line behind her. In Room 12, as the children were in the hallway getting ready to go outside, the lead caregiver was in the classroom attending to one child, while the child care staff member was out in the hallway with the remaining children. When both caregivers were out in the hallway, one child was observed going back inside Room 12 by herself, with no adult present in that room. Child care staff members were unaware the child had left the group and made no attempts to go after the child.</p>	Violation Established
---------------	--	--	-----------------------

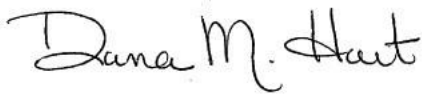
Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8134(4)	Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.
R 400.8525(4)	Exit doors and all doors in the means of egress shall be side-hinged and equipped with knob, lever-type, non-locking-against-egress, or panic-type hardware.
R 400.8380(1)	The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.
R 400.8110(10)	Written approval from the department must be obtained before making any changes in the terms of the license, including but not limited to, adding use

space, changing age groups served, changing program components, changing the capacity of the center, or making changes to a room or well-defined space that will result in a change in capacity of the room or well-defined space.

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend increased monitoring and no change in the status of the license.

Approved By:



03/06/2024

Dana M. Hart			
Licensing Consultant	Date		