



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 4, 2023

Tia Hahn
Alma Public Schools
1500 N. Pine
Alma, MI 48801

RE: License #: DC290021443
Luce Road ECLC
6265 N Luce Road
Alma, MI 48801

Dear Ms. Hahn:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart".

Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC290021443
Licensee Name:	Alma Public Schools
Licensee Address:	1500 N. Pine Alma, MI 48801
Licensee Telephone #:	(989) 463-3111
Administrator/Licensee Designee:	Tia Hahn, Designee
Name of Facility:	Luce Road ECLC
Facility Address:	6265 N Luce Road Alma, MI 48801
Facility Telephone #:	(989) 463-1012
Capacity:	132
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 08/04/2023, licensee designee Tia Hahn requested the following changes: approve **Room #3** for a before and after school program for children ages preschool through school-age; the addition of **Room #7**, **Room #8**, and **Room #9** to the approved child use space; the addition of the **Library Room #11A** as additional use space; a change in the ages served to preschool through school-age; a change in operational days to include Monday through Friday; a change in operational hours to 6:00 a.m. to 6:00 p.m. and an increase in the center's capacity from 60 to 132 children; ages preschool through school-age.

III. Methodology

07/27/2023 Inspection Completed On-Site

08/02/2023 Contact – Document Received: Bureau of Fire Services

08/04/2023 Inspection Completed – Fire Safety: A BCAL-5043

08/04/2023 Modification Request Received

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 08/04/2023; 04/19/2019; 03/20/2017; 11/05/2014; 2005 and 2004.

Luce Road ECLC is located inside the Early Childhood Learning Center on 6265 N. Luce Rd., Alma; which is a public school for kindergarten and one SXI kindergarten through 8th grade program.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved; etc.):

Room #3, previously approved as the library, measured 10.69 ft. x 10.01 ft. (107.01 sq. ft.) plus 7.26 ft. x 2.38 ft. (17.28 sq. ft.) plus 29.96 ft. x 17.62 ft. (527.90 sq. ft.) plus 9.90 ft. x 20.01 ft. (198.10 sq. ft.) for a total area of 850.29 square feet. Based on the 35 square feet per child, this accommodates the requested 24 children; ages preschool through school-age. This room will be used for a before and after school program; and therefore, was not used to determine the center's total capacity.

Room #7, measures 28.68 ft. x 27.91 ft. for a total area of 800.46 square feet. Based on the 35 square feet per child, this accommodates the requested 23 children; ages preschool through school-age.

Room #8, measures 34.08 ft. x 26.01 ft. (886.42 sq. ft.) minus a storage closed 5.98 ft. x 2.74 ft. (16.39 sq. ft.) for a total area of 870.03 square feet. Based on the 35 square feet per child, this accommodates the requested 25 children; ages preschool through school-age.

Room #9, measures 33.92 ft. x 25.96 ft. (880.56 sq. ft.) minus the teacher desk area 8.72 ft. x 5.97 ft. (52.06 sq. ft.) for a total area of 828.5 square feet. Based on the 35 square feet per child, this accommodates the requested 24 children; ages preschool through school-age.

Room #12, previously approved, measured for a total of 863 square feet. Based on the 35 square feet per child, this accommodates the requested 20 children; ages preschool through school-age.

Room #13, previously approved, measured for a total are of 985 square feet. Based on the 35 square feet per child, this accommodates the requested 20 children; ages preschool through school-age.

Room #16, previously approved, is a L shaped room which measured 29' 4" x 22' 11" plus 13' 1" x 21' 2" for a total area of 949 square feet. Based on the 35 square feet per child; this accommodates the requested 20 children; ages preschool through school-age.

NOTE: The licensee designee/program director, Ms. Tia Hahn understands that the child care staff member to child ratio and maximum group sizes must be maintained at all time and are determined by the youngest child in attendance in the room. A qualified lead caregiver is required whenever there is a preschool child in attendance in the before and after school program.

The following rooms are approved as additional child use space and were not used to determine the center's total capacity:

The **Gymnasium/Cafeteria**, previously approved, measured 40' x 52' for a total area of 2,080 square feet. Based on the 35 square feet per child, this can accommodate 59 children; ages preschool through school-age, at any one time.

The **Music/Movement Room #32**, previously approved, measured 43' x 24' for a total area of 1,075 square feet. Based on the 35 square feet per child, this can accommodate 31 children; ages preschool through school-age, at any one time.

The **Library Room #11A**, measures 45.90 ft. x 24.68 ft. (1,132.81) minus the teacher desk area 7.67 ft. x 6.84 ft. (52.46 sq. ft.) for a total area of 1,080.35 square feet. Based on the 35 square feet per child, this can accommodate 31 children; ages preschool through school-age, at any one time.

The total space is sufficient for a total center capacity of 132 children; ages preschool through school-age.

Equipment: The classrooms are furnished with a variety of developmentally appropriate equipment for children to interact with and use; which supports the center's capacity of 132 children; ages preschool through school-age.

Number of sinks and toilets: **Room #3** has (1) sink and a nearby **Girls Bathroom** with (2) sinks and (3) toilets and a **Boys Bathroom** with (1) toilet, (2) urinals and (2) sinks; **Room #7** has (1) sink; **Room #8** has (1) sink; **Room #9** has (1) sink; a staff bathroom, located just outside of the **Library Room #11A**, has (1) sink and (1) toilet; **Room #12** has (1) sink; **Room #13** has (1) sink; a bathroom, located in between **Room #12** and **Room #13** has (3) toilets and (1) urinal; **Room #16** has (1) sink and a nearby bathroom with (3) toilets and (1) urinal; there are other bathrooms within the facility which have (18) sinks, (21) toilets and (7) urinals available for use by the child care children. There is a total of (30) sinks; (11) urinals and (32) toilets available at the child care center that support the center's capacity of 132 children.

Outdoor play area – location, fenced or not, water hazards. The playground is located on the west side of the school and is partially fenced. The playground was inspected and approved on 01/25/2019. There are no water hazards on or near this area.

A lead risk assessment was completed on 02/22/2019 and 08/22/2014 and indicated no lead hazards.

An "A" rated environmental health inspection was completed on 03/07/2019 and 11/23/1999.

A Certification of School Building Fire Safety Provisions form was signed and dated by the superintendent and licensee designee on 08/04/2023.


Terms:

The center is approved for a total capacity of 132 children; ages preschool through school-age.

The center will offer a before and after school program; a tuition paid preschool and child care and three Great Start to Readiness Preschool programs. Children in attendance will receive breakfast, lunch and an afternoon snack that is prepared off-site by Alma Public Schools. Transportation to and from the program will be available through the Alma Public Schools. The center does not offer a swimming program at this time.

V. Recommendation

I recommend the following changes: approval of **Room #3** for a before and after school program for children ages preschool through school-age; the addition of **Room #7**, **Room #8**, and **Room #9** to the approved child use space; the addition of the **Library Room #11A** as additional use space; a change in the ages served to preschool through school-age; a change in operational days to include Monday through Friday; a change in operational hours to 6:00 a.m. to 6:00 p.m. and an increase in the center's capacity from 60 to 132 children; ages preschool through school-age.



08/04/2023

Dana M. Hart
Licensing Consultant

Date