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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 28, 2022

Jamie Cramer
Lea Prop. Management Corp
468 Hawthorn Hill Dr.
Canonsburg, PA 15317

RE: Application #: DC280412863
Pitter Patter Preschool & Childcare Hatchlings
3113 M-137
Interlochen, MI 49643

Dear Mrs. Cramer:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 41 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280412863
Applicant Name:	Lea Prop. Management Corp
Applicant Address:	468 Hawthorn Hill Dr. Canonsburg, PA 15317
Applicant Telephone #:	
Licensee/Designee:	Jamie Cramer, Designee
Name of Facility:	Pitter Patter Preschool & Childcare Hatchlings
Facility Address:	3113 M-137 Interlochen, MI 49643
Facility Telephone #:	(231) 409-5067 05/26/2022
Application Date:	
Capacity:	41
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

05/14/2022	Inspection Completed-Lead Hazard Risk Assessment-Approved
05/26/2022	Enrollment
06/28/2022	Contact - Telephone call made Jamie Cramer
07/11/2022	Inspection Completed-Env. Health: A
07/15/2022	Contact - Document Received I received the floor plan, emergency plans, lead inspection, staff screening, emergency numbers, and the parent handbook.
07/18/2022	Contact - Document Sent I sent an email to Pitter Patter asking to set up a phone conference to discuss licensing rules and the emergency postings. The emergency postings are missing some information like an infant and toddler plan.
07/18/2022	Contact - Document Sent I sent an email to Pitter Patter identifying information which is missing from the Parent Handbook. I requested that the parent handbook be updated with the missing information and sent back.
07/18/2022	Contact - Document Sent I sent an email to Pitter Patter requesting that they either scan the entire lead report, fax it to the office, or mail a copy of it to the office.
07/18/2022	Contact - Document Received I received the updated Parent Handbook.
07/26/2022	Contact - Telephone call made I had a phone conference with Jamie Cramer to go over the original license information.
08/02/2022	Contact - Document Received Inventory List
08/02/2022	Contact - Document Received Emergency plans
08/02/2022	Contact - Document Sent Sent an email requesting changes to the emergency plans.
08/02/2022	Contact - Document Sent

	Updated list of required items for the original inspection sent via email
08/02/2022	Contact - Telephone call received Art Shaw completed the fire inspection today. He could not give it an A rating. It is rated C due to some things which need to be fixed with the boiler room, door latches, fire alarm system, and fire extinguishers. He believes that they can correct these issues within a week or two.
08/03/2022	Contact - Document Received I received emergency plans for fire, tornado, nature/man-made disasters, and the serious accident plan. -Approved.
08/19/2022	Inspection Completed-Fire Safety: A
08/22/2022	Contact - Telephone call made I called Jamie Cramer and discussed document requirements.
08/22/2022	Contact - Document Sent I sent an email identifying what documents and tasks are still needed before scheduling the original inspection.
08/23/2022	Contact - Document Sent I send an email to Morgan Null informing her to request the Program Director Approval letter once she is connected on the CCBC.
09/01/2022	Contact – Document sent I sent an email identifying what documents and tasks are still needed before scheduling the original inspection.
09/06/2022	Contact - Document Received Staffing Plan
09/06/2022	Contact - Document sent I sent an email identifying what documents and tasks are still needed before scheduling the original inspection.
09/15/2022	Contact - Document Received Staffing Records
09/19/2022	Contact - Document Sent I sent an email outlining which staff records were missing, updates needed for the staffing plan and the CCBC, and using the correct Consent and Disclosure form.

09/19/2022	Contact - Document Sent I sent the correct consent and disclosure form to the licensee designee.
09/19/2022	Contact – Telephone Call Made Phone Conference with Jamie Cramer
09/19/2022	Contact - Document sent I sent an email identifying what documents and tasks are still needed before scheduling the original inspection.
09/20/2022	Contact – Document Received I received the updated staffing plan, staff records, and verified CCBC connections and roles are accurate. I am still in need of a few staff records and staff training verification.
09/20/2022	Contact - Document sent I sent an email identifying what documents and tasks are still needed before scheduling the original inspection.
09/26/2022	Application Complete/On-site Needed
09/26/2022	Inspection Completed On-site
09/26/2022	Inspection Completed-BCAL Full Compliance
09/26/2022	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

The center is located in the former Interlochen Elementary School which is now operated by the Interlochen Center for Performing Arts Building. The center is made up of four classrooms.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

The following rooms have been approved as child-use space and meets the 50 square feet per child requirement:

- **Infant/Toddler Classroom 1 (east side):** This room measured to be 16.8 ft. x 28.7 ft., providing a total of 482 square feet. Based upon the 50 square feet per

child requirement, this allows for the requested capacity of 8 children ages birth – 30 months.

- **Infant/Toddler Classroom 2 (west side):** This room measured to be 23.6 ft. x 17.8 ft., providing a total of 420 square feet. Based upon the 50 square feet per child requirement, this allows for the requested capacity of 8 children ages birth – 30 months.

The following rooms have been approved as child-use space and meets the 35 square feet per child requirement:

- **Preschool Classroom (#5; East Side):** This room measured to be 17.3 ft. x 23.7 ft., plus 4.8 ft. x 12.9 ft., providing a total of 472 square feet. Based upon the 35 square feet per child requirement, this allows for a capacity of 13 children ages 30 months and above.
- **After School Classroom (#56):** This room measured to be 24.7 ft. x 30.3 ft., providing a total of 748 square feet. Based upon the 35 square feet per child requirement, this allows for the requested capacity of 12 children ages 30 months and above.

The following rooms are approved for as additional child use space and were not used to determine the center's total capacity:

- **Gross Motor Classroom (located in classroom #5; east side):** This room measured to be 19.3 ft. x 16.9 ft., plus 5.3 ft. x 11.4 ft., providing a total of 386 square feet. Based upon the 35 square feet per child requirement, this allows for the requested capacity of 11 children ages 30 months and above.
- **Diaper Area (located in the infant/toddler classrooms):** This room measured to be 15.6 ft., x 3.6 ft., providing a total of 56 square feet. This allows for 1 child aged birth – 30 months.

Equipment: The classrooms are furnished with a sufficient amount of developmentally appropriate equipment for infants through school age children, which supports the capacity of 41 children.

Number of sinks and toilets: There is one toilet and one handwashing sink in the Preschool Classroom. There is one toilet and one handwashing sink for the two infant and toddler classrooms along with one food preparation sink. The After School classroom has one handwashing sink. The bathroom (#17) located in the hallway includes two toilets and one handwashing sink. There is a total of four toilets, four handwashing sinks, and along with one food preparation sink. This supports the center's total capacity.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is located in the back of the school building. The outdoor play area is entirely fenced in, and the center will be using the field located in the back of the outdoor play area. There is no raised outdoor play equipment in this area. There are no water hazards located in the fenced outdoor play area.

Documentation if a lead hazard risk assessment was required and the results:

A Lead Hazard Risk Assessment was completed on 05/14/2022 and 08/06/2022. All classrooms, the hallway, the bathrooms, and the outdoor play area were inspected. Tillotson Environmental Occupational Consulting stated that no lead-based paint hazards were found in the outdoor play area, rooms, and hallway.

Documentation of playground safety:

There is no raised outdoor play equipment in the field location being used by the center. There are no water hazards located in the fenced outdoor play area.

B. Program Description

The center offers preschool, infant/toddler care, and an after-school program for school age children.

Ages of children served:

The center serves children ages birth through 12 years of age.

Proposed days and hours of operation:

The center operates Monday through Friday from 07:30 AM to 06:00 PM. The after-school program operates Monday through Friday from 4 PM to 6 PM.

Full or part time (AM or PM sessions or both):

The center offers full day care.

Other program components - transportation, swimming, food service:

The center does not offer transportation, swimming, or food service as program components.

Name of program director and under what rules the program director is qualified:

Morgan Davis-Null is the program director qualified under R 400.8113(7)(e) and (9).

Is there a central administrator that meets the administrative requirement?

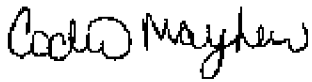
There is not a central administrator and one is not needed.

Explanation of variance(s), if any: None**C. Rule/Statutory Violations**

There were no rule or statutory violations.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

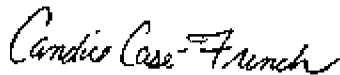


09/28/2022

Codie Mayhew
Licensing Consultant

Date

Approved By:



09/28/2022

Candice Case-French
Area Manager

Date