



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 3/7/2024,  
**Date of Report:** 3/13/2024

Licensee Name(s)	License Number
Traverse City Area Public Schools	DC280409550
Capacity	Facility Name
40	Blair Elementary School
Program Type	Licensee Designee(s)
Center	Kelly Ann Gignilliat Jessica L Anderson
Central Administrator(s)	Program Director(s) Name
Jessica L Anderson	Lindsey Ross <b>Qualifications:</b>  <b>Date PD Approved: //</b> Sarah A Porter <b>Qualifications:</b> R 400.8113(7)(a) (9). <b>Date PD Approved:</b> 8/17/2021
Facility Address	Mailing Address
1625 Sawyer Rd, Traverse City, MI, 49685	412 Webster Street, Traverse City, MI, 49686
Facility Phone Number	Facility Email Address
2319331781	andersonje@tcaps.net

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records

and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

As a result of the renewal inspection(s) on 3/7/2024, licensing consultant Codie Mayhew did not find any rule or law violations. A regular license will be issued.


If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
648	0	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 16	5 : 17	2 : 6
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	4 : 4	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental Health Inspection Fire Safety Provision's Form	6/19/2023 02/29/2024	A Rated Approved

<b>Hours of Operation</b>						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
08:30 AM To 4:30 PM	08:30 AM To 4:30 PM	08:30 AM To 4:30 PM	08:30 AM To 4:30 PM	08:30 AM To 4:30 PM		

<b>Bureau Recommendation</b>
I recommend the issuance of a regular license.

<b>Approved By:</b>			
 <b>03/13/2024</b>			
<b>Codie Mayhew</b> <b>Licensing Consultant</b>	<b>Date</b>		