



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 22, 2023

Michelle Stark
L William Consulting, LLC
2295 E. M113
Kingsley, MI 49649

RE: License #: DC280406787
Pitter Patter Preschool and Child Care, Fawns
107 S Brownson Ave
Kingsley, MI 49649

Dear Ms. Stark:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/16/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, there were six children present. The center was compliant with ratio requirements and maximum group size. I observed nap time, snack, and free play. Child care staff members were observed being caring and nurturing toward the children. The center uses the Creative curriculum to support early education with the children. The outdoor play area is located in the back of the center. During the inspection, the entire outdoor play area was covered in ice and unsafe to use.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Ms. Cramer did not accurately maintain the connection and disconnection status of each individual associated with the license in the CCBC system. Child care staff members

Alexis Snell and Carlee Stark are connected to the Pitter Patter Fawns site, but Ms. Cramer reported that they are no longer working at this center.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 02/08/2022

CORRECTIVE ACTION PLAN DATED: 02/07/2022

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Cramer did not ensure that all child information cards were entirely completed at the time of a child's initial attendance. During the inspection, I reviewed 10 child information cards. Out of the 10 cards, 7 were missing information in one or more sections.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 02/08/2022

CORRECTIVE ACTION PLAN DATED: 02/07/2022

R 400.8143

Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Ms. Cramer did not ensure that child information cards were updated annually. During the inspection, I reviewed 10 child information cards. Out of the 10 cards, 4 cards had not been updated since 2021 and one card had not been updated within a year.

R 400.8143

Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(b) For toddlers, within the preceding 6 months.

Ms. Cramer did not ensure that physical evaluations were updated every two years for preschool aged children. During the inspection, I reviewed 10 child files. Out of the 10 files, I found 2 files with health appraisals which had not been updated in over two years.

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Ms. Cramer did not ensure that all medication was in its original container, stored according to instructions, and clearly labeled for a named child. During the inspection, I found a bottle of Hyland's cough syrup with just a first name listed on the bottle, a packet of Zyrtec not in its original container and only listing the child's first name, and a tube of Cortizone cream with only the child's first name listed.

Technical Assistance and Consultation were provided on the following:

- I provided guidance on reviewing child and staff records.

Due to the violations, you must send us a corrective action plan by 3/9/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2022:	Total
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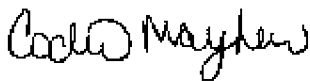
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



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