



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 27, 2023

Jamie Cramer
Michelle Stark
L William Consulting, LLC
2295 E. M113
Kingsley, MI 49649

RE: License # DC280406787
Pitter Patter Preschool and Child Care, Fawns
107 S Brownson Ave
Kingsley, MI 49649

Dear Ms. Cramer:

This letter is a follow-up to the on-site inspection conducted at your center on 07/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

R 400.8112(2)(e) Comprehensive background check; fingerprinting

- (2) An applicant or licensee shall do all of the following:
 - (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Ms. Cramer did not ensure to accurately complete and maintain connection, disconnection, or withdrawn status of each individual associated with the license. During the inspection, I found that child care staff member Alexis Snell was reconnected to the Child Care Background Check (CCBC). Program director Leslie Steenhagen confirmed that Alexis Snell should not be connected to their center on the CCBC.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 02/08/2022

CORRECTIVE ACTION PLAN DATED: 02/07/2022

INTERIM REPORT DATED: 02/22/2023

CORRECTIVE ACTION PLAN DATED: 03/07/2023

CONFIRMING LETTER DATED: 04/19/2023
CORRECTIVE ACTION PLAN DATED: 05/08/2023

R 400.8125(1) Staff; volunteer; requirements

(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.

Ms. Cramer did not ensure that all staff provided appropriate care and supervision of children at all times. During the inspection, I observed the left and right side classrooms. Both classrooms transitioned to free play within the first 7 minutes of my arrival. From 11:45 AM to 12:21 PM, I observed numerous children engaged in unsafe behaviors including throwing and kicking toys, hitting other children with toys, pushing children down, and running away from staff. There were numerous children crying throughout my observation and I was unable to document all the physical incidents due to the frequency they were occurring. I expressed concern over safety to licensee designee Michelle Stark. Ms. Stark said this was normal during transition. I recommended transitioning the right side of the classroom into two groups to gain control and eliminate risk of injury. I recommended changing the daily schedule, so it incorporates small group activities instead of having a large block of time for free play. Ms. Stark stated that she is using the center's established daily schedule. I walked away and continued observing both classrooms. I observed four boys playing at the Lego table on the right side of the classroom. These boys were involved in five separate incidents which involved pushing, hitting, and screaming behaviors. No child care staff members permanently station themselves by the Lego table to redirect their behavior. I observed a male child kicking blocks at staff and children several times on the left side of the classroom. There was another child throwing a blanket repeatedly at other children. Then there were two children wrapped in blankets wrestling one another and pushing each down on the left side of the room. I observed another staff member moving a five-year-old male by standing behind him and holding him partially up under his arm pits to direct him to a mat and then wrapping her arms around him to calm him down. The child got away and then ran, jumped on a table, and ran through the right side of the classroom into the backroom. Staff were unable to redirect the children and regain structure in either classroom. Program director Leslie Steenhagen admitted that there are several children enrolled with challenging behaviors and the children are known to act out frequently.

R 400.8143(1) Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and

signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Cramer did not ensure that child information cards were entirely completed at the time of a child's initial attendance. During the inspection, I reviewed 20 child information cards. Out of the 20 cards, 8 cards were missing information in one or more sections.

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Technical Assistance and Consultation were provided on the following:

- I provided guidance on the daily schedule to add more structure in the classroom.
- Please make sure CPR and First Aid certificates are placed in all staff files.
- Please have Laura Fierens sign and date part 4 on her consent and disclosure form.
- **R 400.8140(1)- Technical Assistance:** Discipline is not punishment and not just getting a child to "mind;" discipline involves helping a child gain control over his or her own behavior and emotions. Positive discipline methods will help guide a child toward self-discipline and independence. Positive methods of discipline include: • Redirecting or distracting a child from the unacceptable activity to a constructive one. • Planning ahead to prevent problems. • Encouraging, teaching and modeling appropriate behavior. • Setting consistent, clear rules. • Talking to the child about the feelings he/she is having. • Offering alternative solutions to the problem. • Involving children in solving problems. • Ensuring a relationship between the behavior and the discipline method. • Tailoring the method of discipline to the individual child. • Removing the child from the source of conflict.
- **R 400.8188(13)- Technical Assistance:** For children under school age who do not sleep at rest time, quiet activities must be provided such as reading books or putting puzzles together. It is best practice to have a

separate area away from sleeping children where children can engage in quiet activities.

Due to the violations, you must send us a corrective action plan by 8/15/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

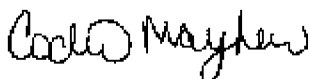
Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this confirming letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when confirming letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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