



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 21, 2023

Maureen DeYoung  
Grand Traverse Area Catholic Schools  
123 E. 11th Street  
Traverse City, MI 49684

RE: License #: DC280400892  
**Immaculate Conception Preschool & Child Care**  
**314 Vine Street**  
**Traverse City, MI 49684**

Dear Ms. DeYoung:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/19/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed preschool programming in 6 classrooms. I observed choice time activities, art projects, literacy activities, a large group letter recognition game, a literacy inspired, child initiated/teacher led research activity, bodily care routines, prayer time, lunch, and transition to rest time. In each classroom, child care staff members/teachers treated children with kindness and respect. They engaged in supportive interactions with children and guided them through developmentally appropriate learning activities. Children exhibited kindness towards others, active listening, and polite table manners that were modeled and encouraged by their teachers and other classroom staff.

The violations that were found are:

**R 400.8152**

**Medication; administrative procedures.**

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

Two children's prescription medication did not include the pharmacy label indicating the physician's name, child's first and last name, instructions, and name and strength of the medication.

**R 400.8152 Medication; administrative procedures.**

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

One child's Benadryl for his/her chronic medical condition expired in 2022.

**R 400.8152 Medication; administrative procedures.**

(6) A child care staff member shall give or apply any prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician.

One four-year-old child requiring Benadryl for his/her chronic medical condition did not have a doctor's note indicating the dosage amount. The package directions state that a doctor must be consulted for dosage when the medication is given to children under age 6.

**Technical Assistance and Consultation were provided on the following:**

- Proper storage in inaccessible locations of sanitizers/cleaners and other items that say, "Keep out of the reach of children.
- Various ways to document Program Director arrival/departure times, absences and appointing an "in charge" child care staff member.
- Fire safety rules for child care centers are not applicable to licensed programs operating in K-12 school buildings, however items hanging from the ceiling may impede the proper operation of sprinklers.

Due to the violations, you must send us a corrective action plan by 5/11/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

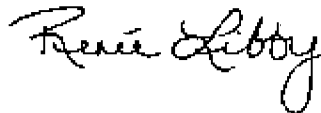
| <b>During calendar year 2022:</b>   | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>3</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Renee Libby, Licensing Consultant  
 Bureau of Community and Health Systems  
 Suite 11  
 701 S. Elmwood  
 Traverse City, MI 49684  
 (231) 357-3087