



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 4, 2021

Brigid Wilson
Munson Medical Center
1105 Sixth Street
Traverse City, MI 49684

RE: License #: DC280400761
**Munson Royal Drive
5222 N Royal Dr.
Traverse City, MI 49684**

Dear Ms. Wilson:

This letter is to advise you that the 11/02/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8152(2) Medication; administrative procedures.	One child in care with an allergy requiring the use of an epi-pen did not have written parent permission on file for the administration of the medication as required by the rule.	The program director, Ms. Janah Crow will ensure the medication administration form is on file for all medications, including the epi-pen.	10/29/2021 and ongoing
R 400.8182(3)(b) Ratio and group size requirements.	The maximum group size of 16 children ages 30 months to 3 years was exceeded during combined outdoor play time.	The program director, Ms. Crow will ensure staff maintain required maximum group sizes at all times. A barrier will be set up on the playground to ensure rooms do not mix together and exceed the maximum group size.	immediately and ongoing 11/15/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087