



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
DIRECTOR

2/23/2024

Jessica Anderson  
TCAPS Childcare - Eastern Elementary School  
1600 Eastern Ave, Traverse City, MI, , 49686

License Number: DC280395924

Dear Jessica Anderson,

This letter is to advise you that the 2/22/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Follow-up Inspection Case, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8152(4)	During the inspection, I found an epi-pen without a pharmacy label in classroom 133.	The pharmacy label for the epi pen in room 133 has been obtained from the parent. No medication will be allowed into the program unless a pharmacy label is attached. The program manager will do random checks of all medications to ensure continued compliance.	2.14.2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in blue ink that reads "Codie Mayhew". The signature is written in a cursive style with a blue ink color.

Codie Mayhew, Licensing Consultant