



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 7, 2023

Leah Derris
Old Mission Peninsula School Board
2699 Island View Road
Traverse City, MI 49686

RE: License #: DC280395666
Old Mission Peninsula School
2699 Island View Road
Traverse City, MI 49686

Dear Ms. Derris:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/6/2023, I found 4 violations. The violation is listed below and explained in the attached report:

- R 400.8131(6) Professional development requirements.
- R 400.8131(10) Professional development requirements.
- R 400.8131(12) Professional development requirements.
- R 400.8385 Poisonous or toxic materials.

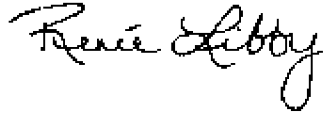
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby". The signature is written in black ink and is positioned below the word "Sincerely,".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC280395666

Licensee Name: Old Mission Peninsula School Board

Licensee Address: 2699 Island View Road
Traverse City, MI 49686

Licensee Telephone #:

Licensee/Designee: Leah Derris, Designee

Name of Facility: Old Mission Peninsula School

Facility Address: 2699 Island View Road
Traverse City, MI 49686

Facility Telephone #: (231) 252-0225

Original Issuance Date: 09/04/2018

Capacity: 34

Age Range: Ages 3 years 0 months Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/06/2023
 Date of Environmental Health Inspection: 03/03/2023
 Date of Fire Safety Inspection: 02/14/2023
 Date of Lead Hazard Risk Assessment, if applicable: 08/29/2018
 Date of Documentation of Playground Compliance, if applicable: 09/26/2018

	No. of Records Reviewed	
No. of children enrolled in care	17	10
No. of staff employed	5	5
No. of volunteers	5	5
No. of children present at time of inspection	14	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	14	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The preschool room #111, the cafeteria, gym, and rooms # 120, 123, 126, 129, 138, 141, 144, 145, 146, 147, 148, , 150, 151, and the office sick room are approved for child use.

Approved Program Director: Ms. Leah Derris is the approved Program Director

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, I observed morning snack, handwashing/bodily care routines, large group literacy experiences, outdoor play, journaling, and large group time. Child care staff members showed enthusiasm during learning activities and engaged in supportive interactions with children throughout the inspection period. They used well-established routines to guide children through transitions from one activity to the next.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Ms. Derris did not ensure that child care staff members (CCSM) Mr. Moger, Mr. McTaggart, and Ms. Stainforth completed first aid training/certification and pediatric CPR within 90 days of hire. The three staff members completed K-12 CPR/AED for children and adults. The other required components were not part of the training/certification they received.

REPEAT VIOLATION ESTABLISHED
LSR Dated 03/05/2021
Corrective Action Plan Dated 03/04/2021

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Derris did not ensure that all personnel completed the health and safety refresher within 6 months of notice in 2022. CCSMs Ms. Ketko and Mr. Moger did not complete the 2022 health and safety refresher.

R 400.8131

Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Ms. Derris did not ensure that all child care staff members who work with children completed 16 hours of professional development annually. Ms. Ketko and Mr. Moger did not complete 16 hours of professional development in 2022.

R 400.8385

Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

Ms. Derris did not ensure that containers of poisonous or toxic materials were stored out of reach of children. Containers of Wet Jet cleaning fluid, Wet Jet cleaning pads, and large containers of soap/cleaner were accessible to children in a cabinet under the sink and in an unsecured cabinet in the classroom.

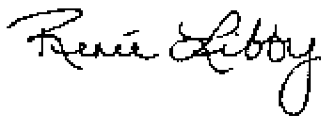
Technical Assistance and Consultation were provided on the following:

- All required sections of child information cards must be completed including parent work phone numbers and physician phone numbers. If parents are self-employed, they may write "None," "Use Cell," or their contact phone number in the work phone section.
- An elastic bandage must be added to the first aid kit.
- Child care licensing does not regulate fire safety rules in school buildings, however decorations should not be hung from the ceiling because they may prevent sprinklers from working properly.
- Long electrical cords may present hazards. The cord to the star projector should be wrapped up so that it is shorter.
- As a reminder, parent permission for topical nonprescription medications like sunscreen must be obtained annually.
- Information about the new law related to maintaining a licensing notebook and parent notification were reviewed.

A corrective action plan was requested and approved on 03/06/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



03/07/2023

Renee Libby
Licensing Consultant

Date