



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 25, 2022

Leah Derris
Old Mission Peninsula School Board
2699 Island View Road
Traverse City, MI 49686

RE: License #: DC280395666
Old Mission Peninsula School
2699 Island View Road
Traverse City, MI 49686

Dear Ms. Derris:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/13/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection I observed outdoor play activities, indoor play, and literacy experiences. Ms. Derris and Ms. Zinn provided appropriate care and supervision of children throughout the inspection period. They engaged in positive interactions with children and facilitated learning experiences during well-established classroom routines.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (f) Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.

Licensee designee Ms. Derris did not ensure that staff were immediately disconnected from the child care background check (CCBC) system once they were no longer a child care staff member. Three staff no longer employed by the center were not disconnected from the CCBC system.

R 400.8370

Light, ventilation, and screening.

(1) The total ventilation area in every habitable room, as provided by openable windows, must be not less than 4 1/2% of the floor area, unless central air conditioning is provided.

The total ventilation area of the preschool classroom has only two small openable windows that measure 5.9 square feet and no central air conditioning. The total floor area is 859.2 square feet requiring at least 38.66 square feet of openable windows in order to comply with the rule.

I provided Technical Assistance and Consultation on the following:

- Posting requirements for the after school program that may resume in the fall of 2022.
- Conducting one additional fire drill before the end of the school year.
- Children with chronic medical conditions require emergency care plans for serious accident/illness/injury and accommodations for each type of emergency.
- Ensure parent work phone numbers are present on child information cards. If unavailable, make sure parents indicate no work phone is available.

On 05/13/2022, you gave us an acceptable written corrective action plan.

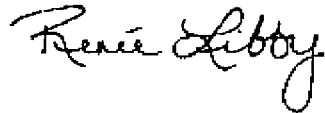
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The signature is written in a cursive style with a large, looping initial "R".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
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P.O. Box 30664
Lansing, MI 48909
(231) 357-3087