



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 5, 2021

Leah Derris  
Old Mission Peninsula School Board  
2699 Island View Road  
Traverse City, MI 49686

RE: License #: DC280395666  
**Old Mission Peninsula School**  
**2699 Island View Road**  
**Traverse City, MI 49686**

Dear Ms. Derris:

This letter is to advise you that the 03/04/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8131(10) Professional development requirements.	One child care staff member's CPR training did not include pediatric and child modules.	Program director Ms. Derris will make sure the child care staff member completes pediatric and child CPR.	04/01/2021
R 400.8143(1) Children's records.	Several children did not have completed child information cards on file at time of enrollment. One recently enrolled child had a child information card that was missing parent work phone numbers.	Moving forward, the program director will look over and review all child information cards prior to children's first day of attendance. Parents will complete missing information before children attend the program and before coming back to care.	Immediately and ongoing

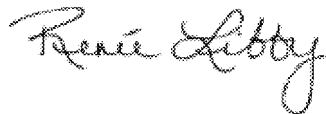
R 400.8143(3) Children's records.	Two children did not have immunizations showing at least one dose of immunizing agent on file at the time of initial enrollment.	From now on, children will only be accepted into the program if they have a complete immunization record. The program director will check all forms for completeness before children start.	Immediately and ongoing
R 400.8143(6)(c) Children's records.	One child did not have a physical evaluation on file within 30 days of enrollment.	The program director will make sure a completed health appraisal is on file on or before the child returns. Parents will be notified by email of this requirement.	Immediately
R 400.8152(5) Medication; administrative procedures.	One child's Benadryl medication expired in 2019.	The program director will return expired medications and get a new one from the child's parent before he/she returns.	Immediately
R 400.8315(1) Food and equipment storage.	There was no thermometer in the classroom refrigerator.	The program director will buy a thermometer and place it in the refrigerator where it will remain.	03/08/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant  
Bureau of Community and Health Systems  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 357-3087