



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

1/3/2024

Monica Crockett
Kingsley Summer Program and Extended Day
403 Blair Street, Kingsley, MI, , 49649

License Number: DC280383094

Dear Monica Crockett,

This letter is to advise you that the 01/03/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Follow-up Inspection Case, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8182(3)(e)	The licensee designee did not ensure that maximum group sizes were followed for each age group. During the inspection, I found 40 children ages 5 years and above in the library sitting together.	The program director will count children upon arrival to ensure maximum group sizes are maintained. We will open a second room if we have more than 36 children. The program director will direct children to a second room if there are more than 36 children in a space. To maintain compliance, the licensee designee will observe maximum group sizes in well defined spaces at least twice a week.	12/20/2023
R 400.8131(3)	The licensee designee did not ensure that each child care staff member completed training on the	All staff will be trained on prevention of shaken baby syndrome, abusive head trauma, child maltreatment,	1/5/2024

	<p>prevention of shaken baby syndrome, abusive head trauma, child maltreatment, and recognition and reporting of child abuse and neglect. During the inspection, I found that child care staff member Renee Thon had not completed these trainings prior to having contact with children.</p>	<p>and recognition and reporting of child abuse and neglect. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.</p>	
R 400.8131(4)	<p>The licensee designee did not ensure that each child care staff member completed training on the prevention and control of infectious disease training before having unsupervised contact with children. During the inspection, I found that child care staff member Renee Thon had not completed this training prior to having unsupervised contact with children.</p>	<p>All staff will complete the training on prevention and control of infectious disease before working with children. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.</p>	1/5/2024
R 400.8131(5)(b)	<p>The licensee designee did not ensure that each child care staff member completed the training on the prevention of and response to emergencies due to food and allergic reactions within 90 days of hire. During the inspection, I found that child care staff member Renee Thon had</p>	<p>All staff will complete the training on the prevention of and response to emergencies due to food and allergic reactions. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to</p>	1/5/2024

	not completed this training within 90 days of hire.	ensure required trainings are completed and the licensee designee will review all staff trainings every three months.	
R 400.8131(5)(c)	The licensee designee did not ensure that each child care staff member completed the training on the building and premises safety within 90 days of hire. During the inspection, I found that child care staff member Renee Thon had not completed this training within 90 days of hire.	All staff will be trained on the building and premises safety. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.	1/5/2024
R 400.8131(5)(d)	The licensee designee did not ensure that each child care staff member completed the training on the emergency preparedness and response planning within 90 days of hire. During the inspection, I found that child care staff member Renee Thon had not completed this training within 90 days of hire.	All staff will be trained on the emergency preparedness and response planning. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.	1/5/2024
R 400.8131(5)(e)	The licensee designee did not ensure that each child care staff member completed the training on the handling and storage of hazardous materials and appropriate disposal of biocontaminants within 90	All staff will complete the training on the handling and storage of hazardous materials and appropriate disposal of biocontaminants. The program director will have Renee Thon complete the Health and Safety modules	1/5/2024

	<p>days of hire. During the inspection, I found that child care staff member Renee Thon had not completed this training within 90 days of hire.</p>	<p>within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.</p>	
R 400.8131(5)(g)	<p>The licensee designee did not ensure that each child care staff member completed the training on child development within 90 days of hire. During the inspection, I found that child care staff member Renee Thon had not completed this training within 90 days of hire.</p>	<p>All staff will complete the training on child development. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.</p>	1/5/2024
R 400.8131(5)(a)	<p>The licensee designee did not ensure that each child care staff member completed the training on the administration of medications within 90 days of hire. During the inspection, I found that child care staff member Renee Thon had not completed this training within 90 days of hire.</p>	<p>All staff will complete the training on the administration of medications. The program director will have Renee Thon complete the Health and Safety modules within 10 days. To maintain compliance, the licensee designee will review staff trainings prior to staff working with children to ensure required trainings are completed and the licensee designee will review all staff trainings every three months.</p>	1/5/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in blue ink that reads "Codie Mayhew". The signature is written in a cursive, slightly slanted style.

Codie Mayhew, Licensing Consultant