



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 24, 2023

Kristin Goethals
Monica Crockett
Kingsley Area Schools
402 Fenton
Kingsley, MI 49649

RE: License #: DC280383094
Kingsley Summer Program and Extended Day
403 Blair Street
Kingsley, MI 49649

Dear Ms. Crockett:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 285-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280383094
Licensee Name:	Kingsley Area Schools
Licensee Address:	402 Fenton Kingsley, MI 49649
Licensee Telephone #:	(231) 263-2115
Administrator/Licensee Designee:	Kristin Goethals, Designee Monica Crockett, Designee
Name of Facility:	Kingsley Summer Program and Extended Day
Facility Address:	403 Blair Street Kingsley, MI 49649
Facility Telephone #:	(231) 409-7294
Capacity:	50
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 08/24/2023, a modification request was received to extend hours of operation on school half days.

III. Methodology

08/24/2023 Modification request Received

10/10/2022 Fire Safety Provision's form signed by the superintendent

05/13/2016 Inspection Completed- Env. Health: A rated

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 08/24/2023 and 02/26/2021.

The center is located within Kingsley Middle School in Kingsley.

The following rooms have been approved as child-use space and meet the 35 square feet per child requirement:

- **The Library:** This room was measured in three sections. The first section measured 27.3 ft. X 26.8 ft, the second section measured 27.7 ft. X 23.4 ft., and the third section measured 27.6 ft. X 13 ft., providing a total of 1739 sq. ft. This allows for the requested capacity of 40 school-age children. The first section can accommodate 21 children, the second section can accommodate 19 children, and the third section can accommodate up to 10 children. The library cannot exceed 40 children and it must accommodate maximum group size which is 36 for school age children. Note: The library will be used to determine capacity only during the school year. During the summer months, the library will be used as additional child-use space.
- **The Cafeteria:** This room measured to be 52 ft. X 38 ft., providing a total of 1976 square feet. This space will accommodate the capacity of 50 school-age children. To accommodate maximum group size, the capacity can be divided directly in half to allow 25 children ages five years and above on each side.

Note: Ms. Crockett understands that the approval of the library and cafeteria to determine the center's capacity is based on materials provided to children. At least two play spaces are required to be available to each child present when a room is used to determine a center's capacity. This will be accommodated by the use of a nearby storage closet system which will contain center play materials and

equipment. The materials and equipment must be brought to the room daily and available to the children when a room is in use by the center and used to determine a center's capacity.

The following rooms are approved as additional child use space and were not used to determine the center's total capacity:

- **The Computer Lab #1:** This room measured to be 39.5 ft. X 30 ft., providing a total of 1185 square feet. This space will accommodate 33 school-age children.
- **The Computer Lab #2:** This room measured to be 18.75 ft. X 41.5 ft., providing a total of 778 square feet. This space will accommodate 22 school-age children.
- **The Small Gym:** This room measured to be 72 ft. X 51 ft., providing a total of 3672 square feet. This space will accommodate the capacity of 50 school-age children.
- **The Big Gym:** This room measured to be 108 ft. X 60 ft., providing a total of 6480 square feet. This space will accommodate the capacity of 50 school-age children.

The total space is sufficient for the requested capacity of 50 school-age children.

The girl's bathroom located in the main hallway has five toilets and four sinks. The boy's bathroom in the main hallway has two toilets, two urinals, and four sinks. There are a total of seven toilets, two urinals, and eight sinks available to the children. This supports the center capacity of 50 children.

The library and cafeteria are furnished with a variety of developmentally appropriate equipment through the use of the closet storage system.

On 10/10/2022, the superintendent signed the Certification of School Building Fire Safety Provisions. On 05/13/2016, at the time of the original center opening, an Environmental Health Inspection indicating an "A" rating was completed. The center serves school-age children only; therefore, a lead hazard inspection is not required. No further inspections are required at this time.

Terms:

The center operates Monday-Friday, 3:10pm-6:00pm during the school year. The center is approved for a total capacity of 50 school-age children.

- The center operates Monday-Friday, 7:00am-6:00pm during the summer months.

- On half days of school, the center will offer the extended day program from 11:30 AM to 6 PM.

The center serves a snack during the school year. On school half days, the extended program will provide a snack. Parents will be responsible for providing lunch for their child. During the summer months, parents are required to pack a breakfast and a lunch. If Kingsley Schools provides a summer free lunch service to the community, children are able to participate if the parents choose that option. The center will provide a morning and afternoon snack. All food is provided through a vendor contracted through the school system so food service is not a program component.

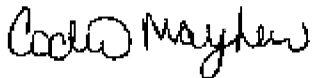
The center does not provide transportation.

The center does provide a swimming component during the summer months.

Note: Please submit a schedule of swimming to the department at the beginning of summer programming annually

V. Recommendation

I recommend the extending the hours of operation on school half days.



08/24/2023

Codie Mayhew
Licensing Consultant

Date