



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 1/3/2024
Date of Report: 1/3/2024

Licensee Name(s)	License Number
Grand Traverse Bay YMCA	DC280379266
Capacity	Facility Name
90	YMCA Child Development Center
Program Type	Licensee Designee(s)
Center	Shannon Marie Galla
Central Administrator(s)	Program Director(s) Name
	Shannon Marie Galla Qualifications: R 400.8113(7)(e) (9). Date PD Approved: 2022-03-31
Facility Address	Mailing Address
1027 McRae Hill Rd, Traverse City, MI, 49685	3700 Silver Lake Drive, Traverse City, MI, 49684
Facility Phone Number	Facility Email Address
2313464968	shannong@gtbayymca.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Codie Mayhew found 1 violation. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 1/24/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
157	1	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10: 55	5: 18	1: 2
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
48: 48	11: 11	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
722.115n(3)	Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department. Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care	During the inspection, I found that child care staff members Caitlin Riley and Destiny Mount had not completed new consent and disclosure forms when they completed their re-prints for the comprehensive background check.	Violation Established

	home or family child care home allows an individual to be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1).....		
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Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

Approved By:

Codie Mayhew **01/03/2024**

Codie Mayhew Licensing Consultant	Date		
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