



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 28, 2021

Shannon Galla  
Grand Traverse Bay YMCA  
3700 Silver Lake Drive  
Traverse City, MI 49684

RE: License #: DC280379266  
**YMCA Child Development Center**  
**1027 McRae Hill Rd**  
**Traverse City, MI 49685**

Dear Ms. Galla:

This letter is to advise you that the 06/07/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8152(3) Medication...	All medications were not clearly labeled for a named child.	All medications have been labeled properly.	03/01/2021
R 400.8185(2) Primary care.	A primary care system was not in place in the infant and toddler classrooms.	Program director Shannon Galla met with lead caregivers to explain how to properly complete the primary caregiver form to ensure each child has one primary caregiver.	03/01/2021
R 400.8335(1) Food services...	During the inspection, children were not served a snack consisting of at least two meal components.	Center menus have been updated to ensure children are provided at least two meal components for snack.	03/11/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker  
Child Care Licensing Bureau  
701 S. Elmwood Ave, Suite 11  
Traverse City, MI 49684  
(231) 357-5352