



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 20, 2023

Beth Fryer
Teddy Bear Daycare and Preschool, LLC
1497B Bass Lake Road
Traverse City, MI 49685

RE: License #: DC280378402
Teddy Bear Daycare and Preschool, LLC
1497B Bass Lake Road
Traverse City, MI 49685

Dear Mrs. Fryer:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 06/08/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed rest time, quiet rest time activities, bodily care routines and handwashing, snack, outdoor play, and child departure. Child care staff members engaged in positive interactions with children throughout the inspection period. They spoke to children in kind ways when reminding them of safety rules.

The violations that were found are:

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

The program director did not ensure that complete child information cards were obtained at the time of each child's initial attendance. Of the 10 child files reviewed, information cards were incomplete/missing: allergies/special needs/special instructions (6), parent work and/or work phone numbers (8), physician phone number (1).

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

The program director did not ensure that certificates of immunization or a copy of the immunization waiver was on file at the time of each child's initial attendance. Of the 10 child files reviewed, 3 children's immunizations or waivers were not on file at the time of their initial attendance.

Technical Assistance and Consultation were provided on the following:

- Maintaining child care staff member to child ratios in each well-defined space. During naptime, and at all other times, staff member to child ratios in each well-defined space must be maintained. A staff member must be present in the gathering/vestibule area when children are present in that space.
- Health Appraisals must have the exam date at the bottom of the first page and a doctor's signature date on the back page with the boxes for restrictions checked. They must also be obtained within 30 days of each child's admission date. It is best practices to obtain health appraisals before a child starts, or on their first day of attendance to avoid non-compliances later.
- Lysol spray, bleach water, and other items that say "keep out of the reach of children" must be stored at least 4 feet off the ground in a place inaccessible to children instead of on the counter in the kitchen area.
- Consider removing the backless stools from the kitchen counter area and replacing them with stools that have backs on them to prevent children from accidentally falling backwards when sitting at the counter.
- As a reminder, you must submit the credentials for your new program director for approval by the department.
- If you would like to increase the capacity of the gathering area, please submit a modification request.

Due to the violations, you must send us a corrective action plan by 7/10/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

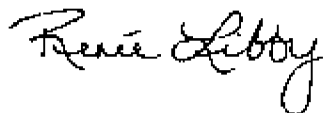
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087