



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 4, 2023

Pamela Vance  
Forest Area Early Learning Center, LLC  
P.O. Box 178  
Fife Lake, MI 49633

RE: License #: DC280378032  
**Forest Area Early Learning Center**  
**104 Janet Street**  
**Fife Lake, MI 49633**

Dear Ms. Vance:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/03/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed a toddler art/painting activity, toddler and preschool outdoor play, diapering, bodily care routines/handwashing, large group music and movement/song times, lunch, and rest time. Throughout the inspection period, staff in each classroom provided nurturing, responsive care to children using well-established routines. They engaged in positive interactions with children, identified feelings, and responded appropriately by offering choices and praising efforts.

The violations that were found are:

**R 400.8134 Hand washing.**

- (2) All staff and volunteers shall wash their hands at all of the following times:
- (c) Before preparing and serving food and feeding children.

One staff member in the young toddler room did not wash her hands before gloving up to serve lunch to the children.

**R 400.8134 Hand washing.**

- (2) All staff and volunteers shall wash their hands at all of the following times:  
(e) After each diapering.

One staff member in the younger toddler room did not wash her hands after diapering once her gloves were removed.

**R 400.8134            Hand washing.**

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:  
(b) After toileting or diapering.

One younger toddler room staff member did not wash a toddler's hands after diapering.

**R 400.8143            Children's records.**

- (3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:  
(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).  
(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

Three of ten child files did not have immunization records or the appropriate waiver on file at the time of initial attendance.

**R 400.8152            Medication; administrative procedures.**

- (4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

Two albuterol inhalers for preschoolers did not have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.

**Technical Assistance and Consultation were provided on the following:**

- Updating the school age statement of health to reflect the current requirements outlined in R400.8143(8).

- If a parent is unemployed, the Parent Work section of the child information card must say “none.”
- Gallons of milk provided by the center must be labeled with the date of opening.
- R400.8170(17) states that if children’s wheeled vehicles and pull toys are used outdoors, then a suitable surface must be provided for their use. Consider using cones to block off portions of the alley to allow children to safety use wheeled toys under the direct supervision of child care staff members.

On 4/3/2023, you gave us an acceptable written corrective action plan.

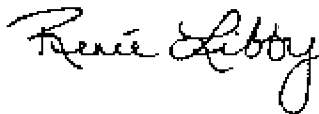
<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Renee Libby, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30837  
 Lansing, MI 48909  
 (231) 357-3087