



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 4, 2023

Pamela Vance
Forest Area Early Learning Center, LLC
P.O. Box 178
Fife Lake, MI 49633

RE: License #: DC280378032
Forest Area Early Learning Center
104 Janet Street
Fife Lake, MI 49633

Dear Ms. Vance:

This letter is to advise you that the 04/03/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8134(2)(c) Hand washing.	One staff member in the young toddler room did not wash her hands before gloving up to serve lunch to the children.	All staff will be reminded about handwashing procedures after diapering. A visual reminder will be added to the classroom. Program directors will observe staff for compliance and repeated noncompliance will result in a write up.	04/02/2023 04/03/2023 Ongoing weekly

R 400.8134(2)(e) Hand washing.	One staff member in the younger toddler room did not wash her hands after diapering once her gloves were removed.	All staff will be reminded about handwashing procedures after diapering. A visual reminder will be added to the classroom. Program directors will observe staff for compliance and repeated noncompliance will result in a write up.	04/03/2023 04/03/2023 Ongoing weekly
R 400.8134(3)(b) Hand washing.	One younger toddler room staff member did not wash a toddler's hands after diapering.	All staff will be monitored to ensure children's hands are being washed after diapering. A visual reminder will be added to classrooms.	Weekly 04/03/2023
R 400.8143 Children's records.	Three of ten child files did not have immunization records or the appropriate waiver on file at the time of initial attendance.	Licensee designee/program director Ms. Doss will pull unofficial immunization records prior to each child's initial enrollment. If a child is not up to date on immunizations, the parent will be required to provide an official immunization record from the doctor or a waiver before being enrolled.	Immediately and ongoing
R 400.8152 Medication; administrative procedures.	Two albuterol inhalers for preschoolers did not have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication.	Program directors/licensee designees will notify families that a pharmacy label is needed so they can be provided. Lead teachers will ensure all prescription medications have a pharmacy label. Program directors will follow up to monitor compliance.	Notification 04/03/2023 On file by 04/17/2023 Ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087