



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 8, 2023

Pamela Vance
Forest Area Early Learning Center, LLC
P.O. Box 178
Fife Lake, MI 49633

RE: License #: DC280378032
Forest Area Early Learning Center
104 Janet Street
Fife Lake, MI 49633

Dear Ms. Vance:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (866) 865-0006.

Per MCL 722.113g, this report must be filed in your licensing notebook, if applicable.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280378032
Licensee Name:	Forest Area Early Learning Center, LLC
Licensee Address:	104 Janet Street Fife Lake, MI 49633
Licensee Telephone #:	(231) 369-2841
Administrator/Licensee Designee:	Pamela Vance, Designee
Name of Facility:	Forest Area Early Learning Center
Facility Address:	104 Janet Street Fife Lake, MI 49633
Facility Telephone #:	(231) 879-4505
Capacity:	47
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 04/03/2023, Licensee designee Ms. Pamela Vance requested a change in use space for the older toddler room to accommodate children from birth through 12 years of age.

A review of previous addendums showed that the lower-level classroom was measured as one space. Shelving and dividers have been used to divide the room into two classrooms. Square footage requirements show a need to decrease the center's overall capacity from 49 to 47 children from birth through 12 years of age.

III. Methodology

04/03/2023 – Modification Request Received.

04/03/2023 – Inspection Completed Onsite.

04/20/2023 – Inspection Completed Onsite

04/20/2023 – Revised Modification Request Received.

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 03/29/2016, 12/21/2017, 01/04/2018, 04/16/2019, 01/13/2021, and 05/08/2023.

The center is located in the village of Fife Lake.

The following rooms have been approved as child use space.

- **Main Level Main Child Care Room (at front of building):** This room was previously measured at 19.6 ft. x 14.3 ft., plus 11.6 ft. x 14.3 ft. for a total of 446 sq. ft. Based on 50 square feet per child, this allows for a capacity of 9 children from birth through 12 years of age. The licensee understands that when children of mixed ages are present, staff-to-child ratios are based on the youngest child in the group.
- **The Main Level Infant/Toddler Room (at back of building):** This room measures 19.1 ft. x 14.9 ft., plus 6.75 ft. x 11.4ft., for a total capacity of 362 sq. ft. This allows for the capacity of 7 children ages birth-36 months.
- **Lower-Level Head Start/School Age Room (right side):** This space measures 19.25 ft. x 27.5 ft. for a total of 529.4 square feet. Based on 35 square feet per child, this allows for a capacity of 15 preschool and school age children. The licensee understands that when children of mixed ages are present, staff-to-child ratios are based on the youngest child in the group.

- **Lower-Level GSRP/School Age Room (left Side):** This space is comprised of 3 rectangular shaped areas. The first rectangle measures 18.75 ft. x 27.75 ft. for a total of 520.3 square feet. The second rectangle measures 2.6 ft. x 16.3 ft. for a total of 42.4 ft. The third rectangle measures 2.8 ft. x 4.1 ft. for a total of 11.5 square feet. The total area of this space is 574.2 square feet. Based on 35 square feet per child, this allows for a capacity of 16 preschool and school age children. The licensee understands that when children of mixed ages are present, staff-to-child ratios are based on the youngest child in the group.

The total space is sufficient for a center capacity of 47 children ages birth-12 years.

There is one handwashing sink in each main level classroom and two bathrooms on the main level which each contain one handwashing sink and one toilet. There are five handwashing sinks, three toilets, and one urinal on the lower level. There is a total of nine handwashing sinks, five toilets, and one urinal available to children. This supports the center's capacity.

The classrooms are furnished with a variety of developmentally appropriate equipment to support the center's capacity.

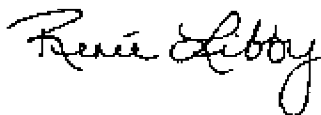
On 02/15/2022, an "A" rated Environmental Health Inspection was completed. On 10/06/2022 and 12/07/2020, an "A" rated Fire Safety Inspection was completed. On 11/22/2019, a lead hazard risk inspection was completed indicating no lead hazards were present. No new inspections are required at this time.

Terms:

The center is approved for a total capacity of 47 children ages birth-12 years. The center operates year-round from 7:00am-5:00pm, Monday-Friday. The center provides breakfast, lunch, and an afternoon snack cooked/prepared by the center. The center does not provide transportation or swimming at this time.

V. Recommendation

I recommend a change of use space for the older toddler room to accommodate children from birth through 12 years of age, a change of use space in the lower level, and a decrease in the center's capacity from 47 to 49 children.



05/08/2023

Renee Libby
Licensing Consultant

Date