



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 14, 2023

Michele Knight
Forest Area Community Schools
7741 Shippy Rd SW
Fife Lake, MI 49633

RE: License #: DC280377853
Forest Area Preschool
108 Pierce St
Fife Lake, MI 49633

Dear Ms. Knight:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/12/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed rest time, handwashing, snack, small group activities, outdoor play, and child departure. Staff in both of the preschool classrooms used well-established routines to guide children through daily activities. The engaged in positive interaction with children and supported learning throughout the inspection period.

The violations that were found are:

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
- (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Program director Ms. Knight did not ensure that written emergency procedures included a plan for how children with chronic medical conditions will be accommodated during each type of emergency. A child with a documented egg allergy, and another child with a listed dairy allergy did not have plans to accommodate their medical conditions during each type of emergency including serious accident/illness.

R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Program director and licensee designee Ms. Knight and lead caregiver Ms. Leah Robinson did not ensure that the premises were maintained in a clean and safe condition that did not pose a threat to health or safety. During the inspection, staff were using a disinfectant/chemical pesticide called E-23 to sanitize the multi-use tables before snack. The manufacturer's directions state that this disinfecting product must not be used on food contact surfaces.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

Ms. Robinson did not ensure that containers of poisonous or toxic materials were stored out of reach of children. The bottle of E-23, as well as Clorox wipes, and a hydrogen peroxide cleaner with labels stating, "Keep Out of Reach of Children" were accessible to children on the counter where the handwashing sink is located.

Technical Assistance and Consultation were provided on the following:

- **Maximum group size requirements** and ratios must be maintained during outdoor play when elementary age children are mixing with preschoolers on the playground during morning recess. **Max group size when all children are 4 years old is 36. If 3-year-olds are present, the max group size is 30.**
- **R400.8131(10)** – CPR certification/training must specifically state that it includes pediatric, child, and adult CPR as well as first aid.
- **R400.8134(1)** – If parents do not work, they must write "none" in that section on their child information card. A blank line in any required section is not permissible. Double check child information cards to make sure parents add their signature dates.
- The new recall list needs to be posted in a place visible to staff and parents.
- As a reminder, all children must wash their hands before meals and snacks.
- When receiving health appraisals, check to make sure the exam date is listed in the bottom right corner and that the boxes in Section IV are checked regarding accommodations and activity restrictions.

Due to the violations, you must send us a corrective action plan by 5/4/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

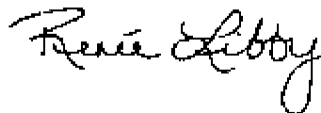
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,



Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087

