



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 24, 2022

Michele Knight  
Forest Area Community Schools  
7741 Shippy Rd SW  
Fife Lake, MI 49633

RE: License #: DC280377853

RE: SI LOG #: **Forest Area Preschool  
108 Pierce St  
Fife Lake, MI 49633**

Dear Ms. Knight:

This letter is to advise you that the 03/17/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

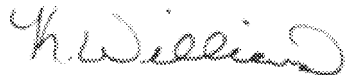
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128 Health of staff and volunteers.	Ms. Knight did not ensure that evidence to verify that each staff member is free from communicable tuberculosis (TB) was kept on file at the center for one child care staff member.	Ms. Knight will obtain a copy of the child care staff members TB test results and maintain in the child care staff members file onsite.	04/12/2022
R 400.8131(10) Professional development requirements	Ms. Knight did not ensure that current verification of CPR and First Aid certified training certificate was retained on file for a lead teacher.	Ms. Knight will ensure that the updated CPR and First Aid certificate will be placed in the child care staff member file.	04/12/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kortney Williams".

Kortney Williams, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa St.  
P.O.Box 30664  
Lansing, MI 48909  
(231) 463-3177